

East Cleveland Public Library  
Special Board of Library Trustees Meeting  
Virtual Meeting  
Dial in (701) 802-5431  
Meeting Access Code 8081957  
Wednesday, July 15th, 2020  
10:00 AM

Mr. Mays called the meeting to order at 10:00 AM.

No audio recording due to system failure.

**I.**      **CALL TO ORDER**  
**A.**      **ROLL CALL**

Present: Mr. Mays, Ms. McClarin, Ms. Turner, Ms. Shaheed

A quorum exists. Present – 4, Absent - 2

Also present at the table were: Mr. Carlos Latimer (Executive Director), Mr. Ross Cockfield (CFO), Mr. E.F. Turner III (Exec. Admin. Assistant).

**II.**      **APPROVAL OF THE AGENDA**

Mr. Mays polls the Board to waive the 24-hour rule.

Discussion: None

Roll Call Vote: Mr. Mays (yes), Ms. McClarin (yes), Ms. Turner (yes), Ms. Shaheed (yes),

Yes – 4

All are in agreement.

Mr. Mays polls the Board to waive the 24-hr rule.

24-hr rule  
has been  
waived.

Mr. Mays stated that he would like to amend the agenda and entertained the Board for a motion to include, on the agenda, a discussion on physically moving the Board meetings back to the library.

Ms. Turner motioned to amend the agenda to include discussion on physically moving the Board meetings back to the library.

Ms. McClarin second the motion made by Ms. Turner.

Discussion: None

Roll Call Vote: Mr. Mays (yes), Ms. McClarin (yes), Ms. Turner (yes), Ms. Shaheed (yes),

Yes – 4

Motion passes.

Ms. Turner  
moved and  
Ms. McClarin  
second  
amending the  
agenda.

The amended  
agenda is  
approved.

**III. RESOLUTION 07-01-2020: TO ADJUST OPERATING HOURS OF THE LIBRARY DUE TO THE INCREASED THREAT LEVEL IV (PURPLE) RISK OF THE COVID-19 PANDEMIC**

Mr. Latimer goes over the different risk level alerts presented by the Governor of Ohio. He also presents a map of Ohio showing the COVID-19 alert levels throughout the state and how Cuyahoga county is on the verge of going into threat level IV (purple).

Mr. Latimer presents the Board with a contingency plan that will not close the library, but will reduce the operating hours by 50%, close on Saturdays and will be open to voluntary lay-offs from staff. Within this plan the possible operating hours would be 10 AM – 2 PM or 11 AM thru 3 PM Mondays thru Thursdays and closed on Saturdays and Sundays.

Ms. McClarin and Ms. Turner agree that 10 AM – 2 PM would be preferable if the schedule must change.

Discussion: None

Roll Call Vote: Mr. Mays (yes), Ms. McClarin (yes), Ms. Turner (yes), Ms. Shaheed (yes),

Yes – 4

Motion passes.

Ms. McClarin moved and Ms. Turner seconds Resolution 07-01-2020.

Resolution 07-01-2020 is approved.

**IV. RESOLUTION 07-02-2020: TO ACCEPT THE “PATRON / STAFF THAT DISPLAY SYMPTOMS OR TEST POSITIVE FOR COVID-19” POLICY.**

Mr. Latimer presents the “Patron / Staff that Display symptoms or Test Positive for COVID-19” policy to the Board.

Ms. McClarin moved and Ms. Shaheed seconds Resolution 07-02-2020.

Discussion: None

Roll Call Vote: Mr. Mays (yes), Ms. McClarin (yes), Ms. Turner (yes), Ms. Shaheed (yes),

Yes – 4

Motion passes.

Resolution  
07-02-2020 is  
approved.

**V. RESOLUTION 07-03-2020: TO ACCEPT DONATIONS FROM MATTHEW 25 MINISTRIES.**

Mr. Latimer presents the Board with information about Matthew 25 Ministries, their mission and the type of work that they do. He also mentioned that one of the libraries partners connected him with the people that oversee the program. Matthew 25 Ministries wanted to make sure their donations would reach the people of the community who needed it the most. Mr. Latimer stated that this program would be a good match for the Library and the people of East Cleveland.

Ms. Turner suggested that a letter of thanks be sent on behalf of the East Cleveland Public Library signed by the Executive Director and the Board President.

Ms. Shaheed  
moved and  
Ms. McClarin  
seconds  
Resolution 07-  
03-2020.

Discussion: None

Roll Call Vote: Mr. Mays (yes), Ms. McClarin (yes), Ms. Turner (yes), Ms. Shaheed (yes),

Yes – 4

Motion passes.

Resolution 07-03-2020 is approved.
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**VI. DISCUSSION TO PHYSICALLY MOVE BOARD MEETINGS BACK TO THE LIBRARY.**

Mr. Mays stated that he is in favor of moving the meetings back to the library as they always have been. He also expressed concern over the legality of doing the meetings virtually and not at the library's physical location as previously stated by law.

Mr. Mays later decided to table this discussion for another time.

**VII. AUDIENCE PARTICIPATION.**

(Mr. Rashid joined the meeting at 11:03 AM)

Mr. Rashid joined the meeting briefly to thank Mr. Mays for chairing the meeting on his behalf since he was unable to attend and praised the Board and staff for continuing to do a good job at moving the library forward.

**VIII. ADJOURNMENT**

Mr. Mays entertained the Board for a motion to adjourn.

Ms. McClarin motioned for adjournment and Ms. Shaheed second.

Ms. McClarin moved and Ms. Shaheed seconds for adjournment.

Discussion: None

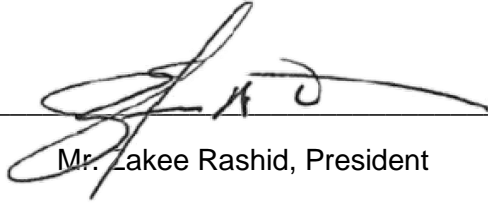
Roll Call Vote: Mr. Mays (yes), Ms. McClarin (yes), Ms. Turner (yes), Ms. Shaheed (yes),

Yes – 4

Motion passes.

Meeting is adjourned.

**(Meeting adjourned at 11:04 AM)**



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Mr. Lakee Rashid, President

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Pamela McClarin, Secretary