Ms. Turner called the meeting to order at 6:32 p.m.

I. **CALL TO ORDER**  
A. **ROLL CALL**

Present: Ms. Turner, Mr. Rashid, Dr. Harris, Ms. McClarin, Mr. Silvera, Ms. Shaheed

A quorum exists. Present – 6; Absent -- 1

Also present at the table were: Mr. Carlos Latimer (Interim Director), Ms. Chambliss (Deputy Fiscal Officer), Mr. E.F. Turner III (Exec. Admin. Assistant).

II. **LIFT EVERY VOICE AND SING**

Everyone is invited to sing.

III. **APPROVAL OF THE AGENDA**

Ms. Turner: Next is the approval of the agenda.

Ms. Shaheed: We didn't have a Library Services meeting

Ms. Turner: Okay, so we should take that out?

Ms. Shaheed: I also wanted to add an executive session for due process for written documents.

Ms. Turner: That's to discuss legal matters.
Ms. Shaheed: Okay.

Ms. Turner: So, you want to add that? Do you want to have a separate executive session?

Ms. Shaheed: Right.

Ms. Turner: So, you don't want to include it with the personnel matters?

Ms. Shaheed: No.

Ms. Turner: Okay. So, are we doing them back to back? Do you want to... what do you do?

Ms. Turner: I would say that we'd have to discuss the matter separately. We can do them in one executive session and just have two different subjects.

Ms. Shaheed: Okay.

Ms. McClarin: Madame President, I was thinking that, I don't know, I don't think I'd have to make a motion, but I was thinking that maybe we should move the executive session up then and have the executive session first.

Ms. Turner: We could. This is typically where we have it, it is toward the end, but do you have a reason why you would like to go up?

Ms. McClarin: Just timing, that's all I was thinking about.

Ms. Turner: I don't have a feeling one way or the other. How's everybody else feel? So, if everybody else is okay with moving it, or keeping it where it is?

Ms. Turner: Okay, so... Please note that Mr. Mays has arrive, Mr. Turner.

(Mr. Mays arrives at 6:36 pm)

Ms. Turner: So, can I get a motion to approve the agenda as amended?

Mr. Silvera: I motion to approve the agenda as amended.

Ms. Turner: We have a motion to accept the agenda as amended.

Ms. Shaheed: I second that.

Ms. Turner: The motion is seconded, anymore discussion? Mr. Turner please call the roll.
Discussion: None

Roll Call Vote: Ms. Turner (yes), Mr. Rashid (yes), Dr. Harris (yes), Ms. McClarin (yes), Mr. Mays (abstain), Mr. Silvera (yes), Ms. Shaheed (yes),

Yes – 6; Abstain - 1
Motion passes.

IV. APPROVAL OF REGULAR BOARD MEETING MINUTES FROM MAY 20, 2019 AND JUNE 17, 2019

Ms. Turner: Okay, great. So, the next thing on the agenda is to approve the minutes. I personally would like to wait to approve the minutes until our next meeting just because I want a chance to go over them thoroughly. I wanted to, however, I'm only one person. That would be my request, is there anybody else who wants to make sure they would get an approval today?

Ms. McClarin: Are you talking about just the May 20th or are you talking about for both?

Ms. Turner: For both of them because I've been away, so I've just gotten back in the last few days and I need a chance to open them as thoroughly as I would like. I looked at them but not as thoroughly as I'd like. So that's what I would say. How is everyone else with that?

Ms. McClarin: You would like for them to be tabled?

Ms. Turner: Yes, please. That's what I'm asking. So, if-

Mr. Mays: Madam chairman, before we table the June minutes, I did read the June minutes. I got some questions and some concerns in reference to those minutes, and I think that should be-

Ms. Turner: We can absolutely talk about what your concern is today, if you would like.
Mr. Mays: ...June the 17th and as I said I read those thoroughly, from front to back, even though it's a book but I did read it. And there's a little concern. I have one it's about the cross talking and secondly, in reference to the minutes and we table them, at that time. I'm talking about the minutes, how they are printed out word for word, and period for period, question mark for question mark. That is not the way minutes are recorded.

Ms. Turner: We have not, we have not, we have yet to have someone... I was just having a conversation with the secretary about this prior to the start of the meeting. We have yet to have a proposal as to how another way to do it. What we need, hold on for a second. What we need, as a board agreed to do this because it was a concern that people, when it was being summarized, that their points were being misconstrued in the minutes. So, we started doing it this way. If there is another way go about it, I am more than glad to hear about it. However, there has not been another recommendation made as to how we should go about it. And it would have to be a resolution to take on another format, minutes format.

Mr. Mays: Madam chairman, I respectfully differ with you because we have, and there has been a suggestion made around this table. It may not be some of the current persons, and you as the president as well. And it was indicated, minutes are not taken word for word, period for period, question mark for question mark, comma for comma. Minutes is a summary as to what happened, for an example: the meeting was called to order such and such a time, and that's it. There was a discussion on a particular issue, and it does not have to go into all the details of who all discussed this, that, and the other. That's the way minutes are supposed to be taken and not a book.

Ms. Turner: Well, here's what I will say. Since I have been on the board, we agreed as a board, we took a vote to do it this way. If we're going to do it a different way, it needs to be summarized in a way that everybody will understand it and we have to take a vote on it. So, if that's you would like, if you want to make a recommendation toward that, I'm completely available. I'm sure the entire body would be available to hear it.

Mr. Mays: And I will, madam president. And in the minutes of the June 17 minutes, it so indicates that there was a discussion we had in reference to the same issue and we're checking this. That was in June, here it is now August and we have not done anything. And so, madam chairman, I move that we take a very serious look at the minutes, how they're being recorded, and as I said before they're not recorded word for word, period for period, and all that.

Ms. Turner: Well, here's the thing that I will say, is that whomever on the board wants to work with Dr. Harris in this process of coming up with a new piece, a new
way to go about this, that we can take a vote on, please make yourself available to Dr. Harris. Have meetings between now and then, make a recommendation and we can vote on it in September.

Mr. Mays: Madame Chair, there is a motion before the body and it's not a matter of whether we do it with Dr. Harris. It's done by this whole board as to how we are going to record minutes. The minutes are not recorded in this perspective and you can kindly-

Ms. Turner: ...Because I don't think you understood what I was saying-

Mr. Mays: No, I understood what you’re saying but I have a motion on the floor that we... The first motion was to move on the 17th, I've read it, I don't know about anybody else, but I have read it, if you want to vote, that's up to you. But my second motion was in reference to the... I'm making a motion that we meet as a body, not as one person. As a body, that's way we function, as a body. Not one or two people. As a body. To come to some consensus in reference to how the minutes should be recorded.

Ms. McClarin: Can we vote on the first motion to the table, and then he said he made a second one. So, can we vote on the first one?

Ms. Turner: That we have a... the first motion, we have not. So, you'd have to make a motion. I made a recommendation.

Ms. McClarin: I make a motion, gladly, to table the minutes for May 20, 2019 and June 17, 2019 until the September meeting.

Ms. Turner: There's a motion. Is there a second?

Mr. Mays: No, ma'am. Madam chairman. Madam chairman. The motion is out of order. If we're going to do it right, then there was not a motion you said for made first, which... Excuse me, let me finish and you'll learn something. You can't learn it with your mouth flapping.

Ms. McClarin: Absolutely.

Mr. Mays: Now, as I was getting ready to say, the last motion takes precedent over the first motion. That's what you have to deal with. The last motion-

Ms. Turner: There was no second to that motion.

Mr. Mays: Well then, that motion dies for the lack of a second and now you got a motion on the floor now. And you had a motion on the floor before that, as well.
Ms. Turner: But it hadn't been seconded.

Mr. Mays: Because you didn't go to the second, is there a second or anything. So, we don't operate within-

Ms. Turner: So, here's the thing, the motion you were making is to call a special meeting for us to all work together to do this. That's your motion.

Mr. Mays: To come to a consensus in reference how the minutes are to be recorded.

Ms. Turner: That's your motion? Okay. Now, historically, what we do is take recommendations to do this via committee. It is not the way that we do it. One of the reasons that we have not done it that way, is when we have looked historically at changing policies, it does not work for all of us to be together. It works better and more efficiently for recommendations to be made, and they can be made by more than one recommendation but there needs to be recommendations for which to consider.

Mr. Mays: Madam chairman, your responsibility is to put the motion before the floor and not for you to get up and elucidate on it. You are to put the motion before the body. And the body will make a decision, not you.

Mr. Rashid: Madam president, I have a question. This might seem funny but, does anyone know someone called a professional minute taker?

Ms. Turner: I'm not sure what you mean by that.

Mr. Rashid: What I'm saying is that, no matter how you do this, we're going to end up with someone feeling as if though this wasn't represented properly, or this wasn't represented properly. That's how we got here today. So, I don't know if it's feasible, I mean we can meet together to discuss this. But unless there is a profession called a professional minute taker, it's open to each one of us to interpret what is a summary of what took place at our meeting.

Mr. Rashid: The entire record is there and available to any of us by the tapes that we keep. But in terms of being able to summarize these meetings and there are feelings as if though we've done an injustice to it, representing everybody's point of view that was expressed during that meeting, is really difficult. And I don't know, because I mean that's how we got where we are today. We could not figure out how to get to that point.

Ms. McClarin: Exactly. That is a company. That is a company that is taking these minutes and is taking it off of dictation, and that's the way... that's why the format it is. But we talked about, everything we talked about, we talked about before.
Ms. Turner: So, like I said, the thing that Dr. Harris, as the person who is acting as our secretary currently, has been reviewing things to make a recommendation to us. Like I said, it is harder to research and make a recommendation than it is in a group of seven than it is in a group of two or three. So, Dr. Harris is taking this on and my thoughts on this were that if somebody wanted to work with her to take on, to research some other things so that they can bring to us, as a body, then that would be a less unruly way, just as you were saying it’s much more difficult to do to get everybody represented unless we have a place to start.

Mr. Mays: Madam chairman, just another quick... as we are doing right now. We’re discussing this issue. All that... the secretary or whomever is taking the minutes. That was a discussion among the board in reference to minute-taking. We don’t have to go into all the details, “This one said this, this one said that.” That isn’t the way minutes are recorded. And so, it doesn’t take no Einstein to fathom that.

Ms. Turner: But what we do have to have is an agreed upon plan as to how to proceed. If we cannot have an agreement, we need to come up with recommendations that we can start. We would need. That is the thing that I’m... that is what I’m suggesting. Does anyone else who hasn’t spoken have a feeling on how we should proceed with?

Mr. Mays: Since I’ve been on this board, Mr. Turner has taken the minutes. We’ve had secretary during all that course. That secretary didn’t do nothing but sign off on the minutes, or whatever. So now you’re saying the secretary is going to keep the records. [crosstalk 00:17:56] No, no, no, no. Excuse me, excuse me, I’m talking right now. I have the floor. And that’s why we always get this crosstalk.

Mr. Mays: The secretary that we have had down through the years during my tenure on this board, never kept no records.

Ms. Turner: That’s not what I was saying. I was suggesting-

Mr. Mays: Yes, you are... you’re saying that... you’re saying. Maybe you don’t remember what you said Dr. Harris is looking into to a... going to see how minutes could be taken. This is the man that been taking the minutes and doing the minutes. Not no secretary of the board and I made mention of that when I came on this board. Why you going to have a secretary of the board, and they not functioning in that capacity?

Ms. Turner: When Leontine was the secretary of the board, she spent time with Mr. Turner frequently about this process. We as a board agreed to do it like this so there would not be misinterpretation. So, because we took a vote and
agreed to do word by word, that's how this is happened. Now, if you want to do something different, you got to make a recommendation that we all can understand and can agree to.

Mr. Mays: Madam chairman I made a recommendation by the core board coming together to attempt today as to how the minutes are to be recorded. All you have to do is ask if there is a second.

Ms. Turner: Is there a second?

Ms. Turner: Okay, there has not been a second. So, there is another motion on this floor that hasn't been seconded and that is to table-

Dr. Harris: Second.

Mr. Mays: ...It died from the lack of second. That's fine with me.

Ms. Turner: So, in the previous motion that died from the lack of a second, there is a motion on the floor to table these minutes until the next month. It has been moved; it's been seconded. Is there any more discussion?

Mr. Mays: Yes, madam chairman, just because I don't know whom else has not read the minutes. Just because you have not read them, that doesn't mean that we have to table them, just because you haven't read them. Unless you poll the board as to-

Ms. Turner: I just asked everyone, and everybody is fine by it. Just your vote for it, because I was seeking consensus to: can we do this, everybody comfortable with this?

Mr. Rashid: Maybe we should find out who's all read them?

Ms. Turner: No, that's why I'm saying, who would like to... is there... That's the mere question that I asked.

Ms. McClarin: I'll put it like this. I read the minutes, but because she asked, she is the sitting president and she don't ask too many things. I can go either way. I said, "Why not give her an opportunity?" Because a lot of times, board members come, and they like "I haven't read the minutes" all the time. So, this is the first time she actually asked the board, so that's where I stand. But if the board agrees to, they want to pass the minutes, I'm prepared for that too.

Ms. Turner: Let's make a motion. Let's take a vote on the motion that's on the floor. The motion on the floor is to table the minutes from our regular meeting of June
and July to be... I mean, for May and June to be tabled until September. Is the motion... it's been seconded, Mr. Turner.

Discussion: None

Roll Call Vote: Ms. Turner (yes), Mr. Rashid (no), Dr. Harris (yes)Ms. McClarin (yes), Mr. Mays (abstain), Mr. Silvera (no), Ms. Shaheed (yes),

Yes – 4; No - 3
Motion passes.

VII. PRESIDENT’S REPORT

Ms. Turner: Okay, we will table those. Next on the agenda is the president’s report. If you had a chance to look at your email this week, you can see an exchange of what happened between our staff and a gentleman from out in the world somewhere who heard we had a really nice piano and wanted to try it. Have any of you... do you need to see this?

Mr. Rashid: Nope.

Ms. Turner: Okay. You saw it? So, this is the summaries. He sent multiple emails to Mr. Turner, was not satisfied with his exchanges with Mr. Turner. Sent him another email asking who his supervisor was and sent a letter to Mr. Latimer and Mr. Latimer sent a little response back to say that we do not have any policy that allows for people to come in and use our equipment just because they wanted to.

Ms. Turner: And so, this person sent another really hostile email to say, "Well you got this piano and I'm sure your donors did not need for it to just gather dust." He clearly explained to him it's used frequently for community events and he wanted to know well how many times did we use it. It was kind of crazy.
Ms. Turner: So, we, of course, pungent to our legal representation to see if the questions he was asking qualified as a public information request. I say this to say that we have, we are the resource that other people want. That this entire library is a resource that is coveted out in the world and people think they should just be able to come in because they hear we got nice stuff, without reason. So, I say all of this to say is that the things we do in these meetings, the ways that we support our staff, the ways that we provide money for specific programming, means a lot.

Ms. Turner: And are being watched from the outside. So, that is the long and the short of my report. The one other thing I will say is that those of you who went to ALA, I've already made my report to Mr. Latimer, if you would put your reports in, related to ALA. For me, it was amazing. I learned lot of things. I brought a bunch of information that will translate into a lot of things that we could use. So, it's going to be exciting.

Ms. Turner: Anything that we create is a public document. So that it's available. So, you want to know what happened when Terra went to ALA. All of that is public information. But like I said before, just to say to Mr. Latimer, what it was that you experienced and what you think should be reflected in the way that we move through the world, here at the library, based on the education that you got at ALA.

Ms. Turner: So that is the end of my report.

VIII. COMMUNICATIONS

Ms. Turner: We are at communications, Mr. Latimer.

Mr. Latimer: Yes. Good evening, board and audience. There is... our communication comes from former board member, William Fambrough. I believe that this communication was sent individually to your emails, so in respect of time, I'm not going to read it. However, the topic is the political subdivision debate or interpretation. So that is all I have for communications.

VIII. DIRECTOR'S REPORT (C. Latimer)
Ms. Turner: Okay, great. Next is the director's report.

Mr. Latimer: For the director's report, I decided to present something different. One thing that we need to let our community know, and our stakeholders and donors, is our impact on the community. So, this is a report of just statistical data, not a lot of narrative, from January 1st to July 31st, 2019. And it lists, it kind of tells a story of who we are.

Mr. Latimer: How many library cardholders we have, 391. How many patrons visited in the job shop, 13,000? How many walk-in attendants. How many items we circulated, books and audio and visual. How many children attended story hour? How many lunches and snacks we distributed after-school? How many computer classes we offered? How many hot spots we circled? Computer sessions. Adult programs. Children programs. How many social media followers and concerts to date?

Mr. Latimer: This is a tool the board can take to share to the community, to donors, to other individuals of who we are and what we do. When we have our final community impact report in December, it'll be more narrative, in addition to statistical data. That concludes my director's report.

Mr. Mays: Madam chairman I'm making a motion to accept the director's report, as presented.

Mr. Rashid: I second.

Ms. Turner: The motion has been seconded. Any more discussion? Mr. Turner.

Discussion: None

Roll Call Vote: Ms. Turner (yes), Mr. Rashid (yes), Dr. Harris (yes), Ms. McClarin (yes), Mr. Mays (yes), Mr. Silvera (yes), Ms. Shaheed (yes),

Yes – 7

Motion passes.
VIII. FISCAL OFFICER'S REPORT (R. COCKFIELD)

Ms. Turner: Okay, next is the fiscal officer's report. Mr. Cockfield is away, but Ms. Chambliss will report out the finance report.

Ms. Chambliss: Good evening, everyone. I am Stephanie Chambliss, standing in for Ross Cockfield. This is the fiscal officer's report. Ross Cockfield, fiscal officer for financial period ending in July 2019. Prepared August 2019. Financial report as of July 31st has been reconciled and reviewed in committee. Reconciled cash balances are as follows: US Bank $72,927.91. First Star $632,895.27. Star Second $180,147.26. And as a total of $885,970.44.

Ms. Chambliss: Appropriations were reviewed with several line items being in assess of budget. Mr. Latimer and Mr. Cockfield will do a budget review, ready for the board review for September's meeting. We expect to rearrange the budget, balance, and adjust some expenditures that were misapplied to the wrong account. An increase in overall budget is not considered. We received our first invoice from PACE, reimbursement $50,000 for Gardiner, the boiler, and engineer time. I've submitted the invoice to NOPEC and awaiting their response per our previous discussion.

Ms. Chambliss: They will pay us for the invoice, and we will return pay the vendor. We also received documentation from Gardiner for the second year of warranty service for December 31st, 2021 and is valued at approximately $4,100. We are continuing to learn and implement the features of Blackbaud accounting system. Mr. Silvera, and Mr. Rashid, and Miss Turner have each been sent invitations to become users of the system. Security protocol will be established, and a schedule for training will be worked out.

Ms. Chambliss: Board members wishing to have access to the system will be able to view the dashboard features of the program which will allow them access to graphs and other features of the program for viewing only. The requisition system is also scheduled for implementation in September, which will allow Mr. Cooper and Ms. Flood to set up purchase requisitions for Mr. Latimer's electronic approval. Once requisitions are approved, a purchase order will be automatically generated to accounting, awaiting receipt of the orders.

Ms. Chambliss: Invoices and individual payments. We're awaiting filing authority to begin using the positive pay system through US Bank. Once again, this program is to aid us in prevention of fraudulent activity on our checking account. A checklist is sent to the bank, which is matched against checks that are...
presented for payment. Any check not on our list is set aside as an exception and will await direction approval for payment.

Ms. Chambliss: Lastly, we received the notice that HB-166 has temporarily increased the PLF, Public Library Funds, from 1.66% of all state general revenue fund tax sources to 1.7% for the FY 2020 through 2021 period. This increase translates to an estimate increase of $29,311 and projected PLF revenue for the library and CY 2020 over CY 2019. That completes my report.

Mr. Rashid: Ms. Chambliss, I have one question.

Ms. Chambliss: Sure.

Mr. Rashid: The part that you spoke about regarding the maintenance contracts between Gardiner and the library, the number that you gave us was like 4,000 and some change.

Ms. Chambliss: Yeah, 4,100. That's the value.

Mr. Rashid: That's the value, but they are not charging us that money, is that correct?

Ms. Chambliss: No.

Mr. Rashid: Beautiful.

Ms. Chambliss: There's no cost to us.

Mr. Rashid: Thanks.

Ms. Turner: Fantastic. Is that the end of your report, Ms. Chambliss?

Ms. Chambliss: Yes.

Ms. Turner: Okay. Can I get a motion to approve the fiscal funding?

Mr. Silvera: I move to the approval of the fiscal officer's report.

Ms. Turner: Accept the motion.

Dr. Harris: Seconded.

Ms. Turner: Moving second. Any more discussion? Mr. Turner, please.
Discussion: None

Roll Call Vote: Ms. Turner (yes), Mr. Rashid (yes), Dr. Harris (yes), Ms. McClarin (yes), Mr. Mays (yes), Mr. Silvera (yes), Ms. Shaheed (yes).

Yes – 7
Motion passes.

IX. FINANCE COMMITTEE REPORT

Ms. Turner: Fantastic. Okay. The next thing on the agenda is the finance committee report. And we’ll be speaking to Mr. Silvera and Mr. Rashid.

Mr. Rashid: I didn't prepare the report on this month.

Ms. Turner: You guys had a meeting, though?

Mr. Silvera: Yes, we did have a meeting.

Ms. Turner: Okay. Is there anything in particular that you'd like to share about that meeting? Either one of you?

Mr. Rashid: Yeah. Basically, we just went over our contract with Gardiner. We've looked at the time schedule to make sure that the new boiler is installed by the time that winter months get here, so we could be sure that we were on schedule and I think that would the primary focus of our attention at that time. I don't we did anything else. Do you recall doing anything else?

Mr. Silvera: Pretty much just going over financials in that, getting a little clarity on the accounting system, we'll be able with that and establishing timeline for us to
do training so we can actually start interacting with the system as our functional committee role.

X.

**PERSONNEL COMMITTEE**

A. **Summary of Major Activities**

Ms. Turner: Absolutely. Okay, great. Thank you very much, gentlemen. Next committee report is personnel.

Ms. McClarin: Thank you, Madam president. East Cleveland Public Library Board of Trustees personnel committee meeting was held on Thursday, August 15, 2019 at 4 PM. A few points of our discussion were one announcement. Business administration is personally working on the recommendation for resolutions to be presented to the board of trustees. The recommendation concerns employee salaries, schedules, cost of live-in or bonus payouts for this year. The recommendation will be presented and discussed at the September personnel committee meeting. It will be finalized by the administration and then presented to the board of trustees at the October regular board meeting.

Ms. McClarin: Under new business. We have two resolutions, resolution number 08-01-2019 is a resolution to approve the new salary for the Deputy Fiscal Officer. A resolution number 08-02-2019 is a resolution to establish new hours for our Digital Publication Specialist. And would you like for me to read the resolution?

Ms. Turner: Please.

Ms. McClarin: Okay, I would also like to say in your packet you will find connected to employee personnel report. Yes. Because we have a recommendation for resolution 08-01 from Mr. Cockfield before he left for the detail, it looks like detailing additional duties, whether that’s the fiscal officer and also you have one from Ms. Flood to go along with the resolution 08-02.

B. **Resolution 08-01-2019: To Establish New Salary for Deputy Fiscal Director.**

Ms. McClarin: So, resolution number 08-01-2019 approval of new salary, for the Deputy Fiscal Officer. East Cleveland Public Library, ECPL, Board of Trustees hereby
resolve to increase the salary. For the East Cleveland Public Library's, Deputy Fiscal Officer from grade 17 step seven of $40,700 to grade 17 step eleven. At $46,157 upon the approval of this resolution. This is to recognize the additional responsibilities, including the reporting and management of various grants and projects that have been added to this position, which was spoken of at our last meeting. That, matter of fact, Ms. Chambliss did give a report on the grant progress. She's taken over that. I would like to make a motion that we receive approval for this resolution.

Ms. Shaheed: I second that motion.

Ms. Turner: We got a motion and a second. Any discussion? Mr. Turner, can you take the vote, please?

Discussion: None

Roll Call Vote: Ms. Turner (yes), Mr. Rashid (yes), Dr. Harris (yes), Ms. McClarin (yes), Mr. Mays (yes), Mr. Silvera (yes), Ms. Shaheed (yes),

Yes – 7
Motion passes.

C. Resolution 08-02-2019: To Establish New Hours for Digital Publication Specialist.

Ms. McClarin: Thank you very much. Resolution number 08-02-2019 approval to establish new hours for the Digital Publication Specialist. The East Cleveland Public Library, ECPL, Board of Trustees hereby resolve to increase the hours for East Cleveland Public Library's Digital Publication Specialists from 25 hours per week, which is part-time grade, 21 step six to 37.5 hours per week, which is full-times for a 21 step six upon approval. Is that correct? Yes. Yes, cause the hours, I'm just making sure. Upon approval of this resolution. This is to allow the additional responsibilities of managing ECPL's website that has been added to this position due to no longer using an outside vendor for
web management. And I would just like to say before I ask for approval of this resolution that the committee did get a chance to meet-

Ms. Turner: Ms. Dial.

Ms. McClarin: Ms. Dial. Yes. And that if you look at your employees you will see your personnel report. It is broken down even more in the personnel report, that’s in the resolution. I would like for approval of this resolution, please.

Ms. Turner: There's been a motion.

Dr. Harris: Second.

Ms. Turner: Moved in second. Are there any other questions?

Mr. Mays: Yes. Is this person new or has this person been with us?

Mr. Latimer: No, this is not a new employee. She's been with us I think maybe two years, longer than I have. She does really good work. We had issues with the vendor who handles our website. A lot of broken links. We were doing all the updates ourselves anyway. So, it was a way for us to reinvest in our staff, stop wasting money with this web management company that did not perform to our expectations.

Mr. Mays: And what was her position prior to this position? Will she be doing both positions as she was previous employed.

Mr. Latimer: It's the same position. She- we increased her hours. It's an additional responsibility.

Mr. Mays: Oh, okay.

Ms. McClarin: And we have a recommendation from her-

Ms. Turner: Supervisor.

Ms. McClarin: Yes.

Ms. Turner: Anyone else?

Mr. Rashid: I had another question too. Is there any increase in overall costs to the library? Did we break even, or do we save myself some money?

Mr. Latimer: Well all from depending on which fund. Of course, it's going to be with health benefits, increase in hours that's going to increase our personnel. But
operating and contractual services is going to reduce it, but it’s going to be a little more; however, I can’t give you that exact number because we did lose another employee I think seven months ago and Ms. Dial took on some of those responsibilities, so I think it breaks even.

Mr. Rashid: Okay. So, in essence, this one person, took the place of one and a half or one and three-quarters.

Mr. Latimer: Right. An outside contractor and a half employee.

Mr. Silvera: Cool. Okay.

Ms. Turner: Any additional questions? Okay. Mr. Turner?

Discussion: None

Roll Call Vote: Ms. Turner (yes), Mr. Rashid (yes), Dr. Harris (yes), Ms. McClarin (yes), Mr. Mays (yes), Mr. Silvera (yes), Ms. Shaheed (yes),

Yes – 7
Motion passes.

XI. BUILDINGS AND GROUNDS

Ms. Turner: Well, thank you, ma’am. Okay. Building and Ground committee.

Mr. Mays: Buildings and grounds met on Friday June 13, 2019 at 11:30 AM. At the meeting, present Mr. Rashid, also we have guests and we talked in reference to a resolution authorizing the director to advertise for bids and that was... That is on my agenda. So, I just created, I really, it didn't go
anyplace. So, we tell you that a resolution to accept Gardiner's proposal that I have some questions and in reference to that and I would like to call to attention never-

Ms. Turner: Wait, wait, wait a minute. Hold on. He started talking about the resolution and just changed channels. So, can you talk about the resolution and then go back to the current issue?

Mr. Mays: Nevermind. Well, I still resolution you've gone. [crosstalk 00:47:23] I got the wrong agenda. Hold on.

Mr. Rashid: Are you speaking to adopt patron code of conduct?

Mr. Mays: That's the wrong agenda. That's the old agenda. But anyway, reference to-

Mr. Rashid: Actually you can help me out here. I had the agenda.

Mr. Mays: I thought you were referring to resolution 08032019.

Mr. Mays: Yeah, that's right. I do have a resolution but that's, I had something else before that in reference to the information that was given to us about Gardiner and I would like... I don't know who has that in your packets.

Mr. Rashid: I think we kind of talked about that. I'm speaking of the timeline that basically from to us relative to delivery of the boiler system and installation.

Mr. Mays: I want to read something here in reference for the edification for the whole board. This two-year agreement includes in GPS quote "Number 5415 any repairs provided outside the scope of the agreement will include a $45 daily truck charge." I never seen such in a resolution. That's what I really wanted to bring to your attention. "Upon execution of this agreement, the customers shall be responsible for determining proper Ohio sale taxes. If customer is tax exempt, please include your tax-exempt certification. The price is to be adjusted in future years as in herein abided." I just want you to call it to your attention and I hadn't read this whole document as it was given to us at the meeting and here is the total of $45 daily truck charge. I have never, doing my-

Ms. Turner: So if they come out to do something that is covered, just so I'm clear on what you're saying, if they come to do something that's covered via the maintenance agreement that we have with them, they're going to charge us $45?

Mr. Mays: That's what it says here. Any repairs provided outside the scope of the agreement will include a $45 daily-
Ms. Turner: Okay, so that's outside of-

Mr. Rashid: ...Can I explain that to you? Part of the contract and that's why we were so adamant about having that understanding with Gardiner before we moved forward with a single dime going to them is that in the meeting I feel that if they are confident of the work that they are going to do and the people that they are going to use, you can stand behind it for a year and not charge us. Because if you've done good work within the first year, you shouldn't have to come back out, but if you do, we're not paying for it.

Mr. Rashid: So, Mr. Cockfield and Mr. Latimer went back and talked with Gardiner. And at first, they were trying to be evasive, in my opinion, but ultimately, they gave us what we want: a free year. So, anything that comes up within that period of time, we're covered.

Ms. Turner: Because it's within our agreement.

Mr. Rashid: We're covered. Right. So, I don't know if the additional service agreement that they gave us will oversee what you read there, because we received that before we received that service agreement from them, agreeing to stand behind their work. Because it was my feeling that we should not have to pay a dime because of- for furnace. If there's any issues that come up, you should be able to stand behind your work and seemed like they agreed to do that.

Mr. Rashid: So, if that becomes a point of contention in the future, we'll see what happens. But I don't think so. I think that the service agreement that they committed to us for $4,000 should cover that expense. If it doesn't, we'll face that bridge when we get to it.

Mr. Mays: And just to add to that, I'm looking at, it says that "agreed to furnace service in according with the general terms and conditions and attached schedule. This agreement shall become valid only upon accepted by customer and approved by Gardiner." And then this falls down. I just wanted to read the caption of the head on this document that I have in my hand. There was some other questionable things in here as well so, but I would, I assume that you have it or if you, if you don't have it, I hope that the administration will provide you with a copy of this way as you can peruse it. And I agree with Mr. Rashid that we should not pay a penny on that.

Mr. Mays: I'm going to move from there onto my resolution. You have a resolution here in reference to resolution number 08-03-2019 an emergency resolution authorizing the library director to adopt a patron code of conduct for the safety of employees as well as patrons. Sponsored by O. Mays and co-sponsored Zakee Rashid. Whereas the library board as well as the library
administration has determined a code of conduct is needed. It plays an invaluable role in maintaining the health, safety and welfare of employees and patrons and whereas the board of trustees is responsible for providing protection for employees, patrons and whereas it is in the best interests of our employees and patrons to have a code of conduct during normal business hours, throughout the work week. Now therefore be it ordained by the board of trustees of the library, with at least 4/7 members concurring in section one that the director of the library is hereby authorized to enforce this resolution for the code of conduct.

Mr. Mays: Section two. It is found and determined that all formal action of this board concerning and relating to the passage of this resolution was adopted in an open meeting of this board and that all such deliberation of this board or any other committees that results in such formal action were in meetings open to the public, according to all legal requirements.

Mr. Mays: Section three. That this resolution is hereby declared to be an emergency and provided it received affirmative vote of 4/7 of all members of the board. It shall take effect and be enforced immediately upon its passage and enforced from and after this period. Allow, allow.

Mr. Mays: Madam chairman, I move that we adopt this resolution, resolution 08-03-2019.

Ms. Turner: Motioned. Can you get a second motion?

Dr. Harris: Second.

Ms. Turner: Okay. Motion in the second. We have in addition to the resolution, there is a printout for our understanding of what the content and in repercussions violating conduct. The thing that I think that is important is that if- basically they have the same appeal processes as our employees do, is that they would have to appeal to the director and his designee, and then if that person wants to consider it more than is considered by them, but it comes to us as the board of trustees.

Ms. Turner: Does anybody had any concerns about what it involves, entails?

Mr. Rashid: No, but I did want to say that I'm happy we're moving forward to officially adopt a patron code of conduct. Because there have been several incidents in the building and the director has had to take action and coming to realize that we had no formal approval of a document like this, so moving post-haste to put something in place is in our best interest.

Ms. Turner: Absolutely.
Mr. Mays: Let me just add to that, Madam Chairman, as we sit in here presently, there is a person paying out that quote trying to get back in here has caused havoc in this facility and so it is incumbent upon us to move expeditiously. That's why it's an emergency and even the person has been contacting various ones to get back in- he had gone to other facilities, library facilities trying to get some inroads to get back in here so we need to protect our employees as well as our patrons because he had threatened one of the employees.

Ms. Turner: One of the things that I think is important in this process is that if somebody is removed before they are allowed to come back, if they're allowed to come back, I think they probably ought to make an appearance before the board. That's one thing I would want to think might be good to add because all of the things that are in violation here, that would get you put out of here, are actually things that are against the law. So one of the things that, there's one thing too when you could call the police, which is what we are we are choosing not to do, but just to say you can come back to this facility, the question is for how long? That's one of the things I didn't see in here, is if you get expelled, how long does this go before they can get you another chance?

Mr. Rashid: And I was thinking that in a conversation with the director, is that the director and his team would probably be the ones most exposed to whatever disruption, or whatever encounters take place and based on his recommendation after collectively discussing it, I know why we come to that conclusion. I'm going to support his decision for the six months or six years because they are the ones dealing on the front line with these people. But at least we have a professional code of conduct that offers a guidance and a guidelines to go with some of the expectations that have been clearly stated to anybody who wants to use the facility, so after the director and his team has dealt with an individual and he comes back, with his recommendation. I will support that recommendation. That's what we are doing.

Mr. Mays: I agree with that.

Ms. Turner: I agree with that, also. I will say that one of the things that probably ought to be part of your director's report in the future, should this become an issue is if someone has been suspended from participating, we should know and that to know how long and when we should expect that. Should they request they can be coming to requests from the board to be reinstated.

Mr. Mays: I can agree with that.
Ms. Turner: Yeah, those are the things that I would think to add to that just so that we, so that people know you could come back, but then you would have to come before the board and under- with the understanding that if you violate the terms again, what happens is the police will get called.

Mr. Latimer: This committee mentioned there is a current situation we are dealing with; we do have a timeline for that individual. However, we don't have a code of conduct. The previous director verbally suspended this individual for two years. In my checking to see what our policy is, which we don't have one checking with our other peer libraries, they refer back to this patron code of conduct and one thing that they reinforced is the appeal process to a team then moving to the board if that person’s not happy with that process. So-

Ms. Turner: So, we have an appeal process but a reinstatement process if what we don't have, which is the only other thing- We would want to add to-

Mr. Rashid: Would you just as a part of your presence, I mean there's the director's report. If something like that comes up during the course of our operating, would you just include it as a line item in your report to us so that we are all aware of it, if something like that happens then we would all kind of know about it. You know, I don't think you have to just to us individually and tell them. If you include in your report, that should be more than sufficient.

Ms. Turner: And then, if somebody who wants to be reinstated, we would know too.

Mr. Rashid: Yes.

Mr. Mays: Madam chairman. Unless it requires urgent attention, then I think it is incumbent upon you to notify us immediately.

Mr. Rashid: Right. If the police have been called or something like that-

Mr. Mays: Yes.

Mr. Rashid: Okay.

Mr. Latimer: We do have the all board email, which is all board. Those situations, I can send an email to everyone received in real time, at the same time. So, we need to-

PART 2 OF 4 ENDS [01:02:04]

Mr. Latimer: check our emails as well.

Ms. Turner: Okay.
Dr. Harris: I have a comment, madam president, members of the board I know that we should have this, also in some libraries, and I was trying to find Buffalo's, downtown public library, they have it on a poster board. It's not the whole document but the key points, like if you pick out the headings of some of these, they have a big poster board and it's posted there in the library in several places. Where we first walk in the door you can see it and I was trying to find it, but I can't pick it, but I can't though. You can look online, you may be able to see it, but I have a picture of it too because I was there and I thought it was interesting, several years ago.

Mr. Mays: Wait so, to add, what you're just saying we've discussed this we had that discussion about posting and Well has given it to new people that come in, sign in library. Give it to them as well.

Ms. Turner: Yeah. That would definitely be something you want to do and give this to the public as they get library cards.

Mr. Latimer: Trust me, they're printed, staff is ready to pass them out. But they're going to go also on the libraries' website, and Dr. Harris, that's a great suggestion to take some of the key points and-

Ms. Shaheed: Because everyone's not going to read that. You know, if they have it right there...

Mr. Mays: ...But have it printed large, not small print, to see it better. So, it will attract attention.

Mr. Rashid: That's a good idea.

Ms. McClarin: I would like to make a comment.

Ms. Turner: I'm sorry. No, please.

Ms. McClarin: In all fairness, you know, the administration and the committee is to be commended, but I have two issues with the resolution. Number one, I think we can pass this without it being an emergency. Number two is that, I just want to say, this is the library, this is not City Hall, but are we just going to accept things because Mr. Mays wants it done the way he wants it done? Are we going to? Because that's fine with me. We can't just sit back and pretend and just say, "Okay" just because we don't want... So, are we going to accept resolutions like this, or are we going to accept resolutions, like we said, the resolutions should be written out? And we've just had this conversation last month, and we have it every time, so I just want to know. Because I can vote on it if you're all satisfied with, then I'm satisfied with it too. But fair is fair, because Mr. Mays is the main person who gets on
everybody about doing things the correct way and I'm just wondered does anybody else remember that we've had this conversation over and over and I just want to say is the form that we're going to sell for the library as a resolution?

Mr. Rashid: Do we currently have a set form?

Ms. McClarin: Yes, we do.

Mr. Mays: No, we do not. No, we do not. Number one-

Ms. McClarin: So-

Ms. Turner: Hold on for a second.

Ms. McClarin: That's all I want to know. So, we're saying that whatever form that the committee brings, we're just going to vote on it? You don't remember us talking about this over and over that this is the format of City Hall? But I'm saying, let's just say, are we going to accept it? That's fine with me, but we need to put it on record.

Mr. Mays: Okay, you said it. Can I have a chance?

Ms. McClarin: Well, let her say what's on her mind for my response.

Ms. Turner: Here's the thing that I think that Ms. McClarin is saying, there are many things that are part of this that are the way that we typically write resolutions, the assumptions already there. We don't talk about the fact that you have to get at least four votes. That's a given.

Ms. McClarin: No, we actually talked it out.

Ms. Turner: No, no, no, no, no.

Ms. McClarin: We talked it out as a group, and we decided-

Ms. Turner: No, no, no. Wait up for a second. Like you said, there are things that are in here when he talks about, like he said, he talks about it'll be four out of seven members vote on. That's a given in this resolution and all the other ones. There are things in here that are, given what our policies already are, are not necessary to state. What we're talking about is a matter of, I think, style as opposed to content. Content I think, I don't think that any of these things that he's added in here, much like our voting on accepting the director's report, that's not something we're obligated to do, but we do. So, this is a function of style as opposed to a function of content and actual
impact. I would be comfortable with allowing for the style as long as what is in here does not override any existing policy that we already have.

Ms. McClarin: And what I'm saying to that is-

Mr. Mays: I've not spoken my side.

Ms. Turner: Wait a minute.

Ms. McClarin: Are we going to have one style?

Ms. Turner: I'm running the meeting.

Ms. McClarin: Or different styles?

Ms. Turner: Here's the thing, each one of those comes to... I think this is what I would say, and we can lay this out on the floor.

Ms. McClarin: Yeah, we just talking.

Ms. Turner: That when you write a resolution that, that resolution needs to go through the executive administration, so the executive director goes through it. If it is approved, and I think that is what's got to happen, it is approved, we have, like I said, historically there are many things, like I said, that whole thing where it happens in an open meeting. Everything we vote on is in an open meeting. so those aren't things that aren't necessary to state, and we have not ever chosen to state them in the way that we have written resolutions. It is true.

Ms. Turner: Now, if we do that, then we have to go about the business of talking about what parts of this do you want to take out, and what have you. I'm perfectly fine with this style as long as it does not conflict with what we have already laid out as our policy because we all have to do work as board members. We all have to bring in our committee work and our committee work translates into resolutions. I, personally, my thoughts on this personally is that all the resolutions should go through the executive director, so they are consistently edited. That's what I would vote on. So, if we want to do that then that is something you can bring up in the business. And we can take a look and do business to do it that way and that would give a consistency. We would have one portal that it has to go through, and that would be the executive director, and that way everything would be consistent. That's where I would go with this. Does anyone else have a feeling about it?

Mr. Silvera: I do. I think Mr. Mays wants; do you want to hear my question first?
Ms. Turner: Yeah, I will take your question and then we'll-

Mr. Rashid: Mr. Mays, I take her point because I look at one resolution and it's written so... Because, do we write our own resolutions as we come up with stuff? Or do we pass them-

Ms. Turner: Usually you give them to the staff, and the staff will write the resolutions, we don't typically write our own resolutions. We talk in committee about what we want to have accomplished and the staff creates a resolution.

Ms. McClarin: And that's where that style came from.

Mr. Rashid: Okay, this style with the simplistic sense.

Ms. Turner: Can you hold on for a second? We're getting clarification and then you will have an opportunity to speak Mr. Mays.

Mr. Mays: Thank you.

Ms. Turner: I'm not trying to stop you from speaking, but.

Mr. Rashid: Well, the reason why I ask that question is because I think that we should have standardized way of doing things.

Ms. Turner: Absolutely.

Mr. Rashid: If this is what we're going to do, then everybody should do it that way. We can't just individually come up with stuff and then submit it and say that it... Because then we lose some continuity about how we-

Ms. Turner: I agree. The thing that I would say is that, when we get to new business, that we come up with a... We take a vote, based on that idea, so that it is part of our policy, that will go in our policy manual, and that we will not have this, that the style will be, the content will be, dictated by the executive director. Okay? So, hold that thought. Now, Mr. Mays.

Mr. Mays: Thank you. Excuse me. This is not a resolution; this is just a subject matter. This, what you have here, and it's written here, is a resolution. Number one, I gave this to...

Mr. Rashid: What do you have in your hand that you're referring to?

Ms. McClarin: He's talking about this, that's a requirement you set.

Mr. Mays: I'm talking about the resolution here. This is not a resolution.
Ms. McClarin: ...is always like that.

Mr. Mays: Excuse me, excuse me.

Ms. McClarin: Now, do you want to convince me sir? If you want to go with this, we're going to take a vote. It's fine with me. We're going to have one way of doing things.

Mr. Mays: Excuse me.

Ms. McClarin: That's all we're saying.

Mr. Mays: I didn't interrupt you.

Ms. McClarin: Okay, but you keep directing yourself to me like.

Mr. Mays: No, I'm not directing to-

Ms. McClarin: Yes, you are. What you're saying is the same thing we always go through with you.

Mr. Mays: Ms. McClarin... Madame chairman, you are not telling her to be quiet. You gave me the floor.

Ms. Turner: You interrupted Mr. Mays, Ms. McClarin.

Ms. McClarin: I was just saying.

Ms. Turner: I appreciate what you're saying. I do appreciate what you're saying.

Ms. McClarin: I'm going with Mr. Mays, respect deserves respect. So, when he directs himself to me, because-

Mr. Mays: ...I'm not directing to anything; I was just holding up this as a-

Ms. McClarin: ...We're going through the same kind of thing that we always go through with. I'm just saying, so the day that...

Ms. Turner: Hold that thought. Yes, we will-

Ms. McClarin: ...That's all it. You've got to convince me about nothing.

Mr. Mays: Ms. McClarin, please let me finish.

Ms. McClarin: Now you feel how the rest of us feel Mr. Mays.
Mr. Mays: ...I never-

Ms. McClarin: ...Now you feel how the rest of us feel now, when you push your way off on other people.

Mr. Mays: I'm not pushing anything off, so don't go there.

Ms. McClarin: Okay, yeah.

Mr. Mays: Ms. McClarin, would you please be quite and let me finish.

Ms. McClarin: Okay, all right.

Mr. Mays: Please.

Ms. Turner: She heard you-

Ms. McClarin: Ms. McClarin going to take a break. Go ahead and explain to somebody else. Because you ain't saying nothing new, you ain't doing nothing new.

Mr. Mays: You are not even... You don't even know how to write a resolution.

Ms. McClarin: You right, you right, we don't even know how to write a resolution.

Mr. Mays: Excuse me. First of all, before I was so rudely interrupted-

Ms. McClarin: Oh lord, God, what happens when things fall back on you?

Mr. Mays: This is not a resolution. You look at this, you give it to... We set stuff downstate, it doesn't have sponsorship, it doesn't say approved, and anything. That's not a resolution. This is just something written on a piece of paper. It doesn't say how we will vote it until I included it. Who voted on it? And how it was voted.

Ms. Turner: It says how it's voted.

Mr. Mays: This is how a resolution, written from the White House to the outhouse. This is not a resolution; this is just a subject matter talking about something that goes into detail. This will stand scrutiny anywhere that knows anything about resolutions. This is, as I said, this is not a resolution. This is just a subject matter.

Mr. Rashid: This clearly states exactly what the intent of this document is. I don't see any vague part about this at all. It clearly says exactly what they want to do, who voted on it, who's responsible and who signed it.
Mr. Mays: Yes, but Mr. Rashid, before you came this was not on here.

Mr. Rashid: Oh no, I'm talking about today.

Mr. Mays: Now, we got it on here because who brought it to attention?

Mr. Silvera: You did, but I mean, now that it's on there, so how can it not be anything? I don't understand that.

Mr. Mays: Because it does not say who's sponsoring this. It should have a sponsorship. Now, excuse me. Come out of a committee of anyone, someone has to sponsor a resolution. It's not just a piece of paper handed out here. I've said this before, and I'm a little upset because you're making it difficult to explain myself, but at the same time, this is not a resolution. It says up here a resolution number, but it doesn't say who's sponsoring this.

Mr. Rashid: But if we vote on it, it's still good. And it says who voted, we all voted on it.

Mr. Mays: Right, you're missing the point.

Mr. Rashid: If it was passed by this body, what else do it need?

Mr. Mays: It should include stuff that I have-

Mr. Rashid: It should, but does it have to, to be legal?

Mr. Mays: Yes, it should be. Well, the stuff that we sent was not, be honest with it. It come back to haunt us where they said, "You've just sent me a document, there is nothing on here". This just came on here in the last year, this past year. We just sent documents down state with just a blank-

Mr. Rashid: Well now we know better, so we did better. We fixed it.

Mr. Mays: And that's why I'm trying to bring us up to speed, whereas you go anywhere, anywhere. Other libraries think just like this, resolution.

Ms. Turner: They don't look like that.

Mr. Mays: You want me to brainstorm?

Ms. Shaheed: Yes, I think you should. If you all think this is an issue. Ms. Shaheed?

Mr. Mays: Well, I will continue to do that-
Ms. Shaheed: We should take a vote. We have two formats and I think we should just vote on it and stop the negatives.

Mr. Rashid: Okay.

Mr. Mays: Thank you, thank you.

Mr. Silvera: Fair enough.

Ms. Turner: So, now, as of right now we have this resolution written in this style, which was approved to come into the agenda, so if we want to do something different in the future, we will discuss it in new business. Right now, we have a motion for this and a second this. With the understanding, with the changes that we discussed in terms of having a reinstatement policy added to it for future, because that’s something that needs to happen, is to talk about that reinstatement. When somebody has been suspended, for however long they have been suspended, there needs to be a reinstatement process. And this is policy. We can put that to procedure, but it does need to come back to the board as procedure that we will follow. Okay? So, we’ve got a motion, we’ve got a second, is there any more discussion on this?

Mr. Rashid: I would like to, just wait til Ms. McClarin comes back.

Dr. Harris: I was just checking different libraries resolutions. They do not have the part about sponsors it’s just the we as, we as, we as.

Ms. Turner: We have been... Yes, we have been consistent with what our board... This format, that we have historically used, is consistent with what our lawyers have always told us that we needed to do. So, we’ve always been good with this. Mr. Mays has brought it up as a concern, we will take a vote on it, in new business. Okay?

Mr. Silvera: I’m just looking online at a few best practices for libraries in terms of resolutions and basically, you want to keep it simple and precise. In the sample it says whereas, whereas, now there forth and we’re acknowledging it with a vote. Get done with it, and everybody signs underneath, with a signature board.

Mr. Rashid: That’s pretty much what we have.

Ms. Turner: It’s consistent with what we have, and that’s been my understanding also. But, like I said, just so we no longer have this concern, we will have some conversation about it in new business.
Ms. Turner: Yes, and we all get to choose. In fact, it's one vote. Every part of this body gets a vote. Mr. Turner, will you take a vote for this?

Mr. Rashid: Now what are we voting for now?

Ms. Turner: We are voting to pass this resolution.

Mr. Mays: To pass this resolution, okay.

Ms. Turner: And that, with the understanding that we'll get additional information related to procedure around reinstatement.

Ms. Shaheed: So, we're just talking about content now. Nothing about format?

Mr. Rashid: Right, we're going to talk about the format in new business-

Ms. Shaheed: Later?

Mr. Silvera: Okay.

Ms. McClarin: Okay.

Ms. Turner: Mr. Turner?

Discussion: None

Roll Call Vote: Ms. Turner (yes), Mr. Rashid (yes), Dr. Harris (yes), Ms. McClarin (yes), Mr. Mays (yes), Mr. Silvera (yes), Ms. Shaheed (yes).

Yes – 7
Motion passes.
XII. LIBRARY SERVICES

A. Summary of Major Activity.

Ms. Turner: Fantastic. Okie dokie. Okay, we are done with the buildings the ground report. The library services did not meet. However, there is a resolution to approve passport services. And would you like to speak to that Ms. Shaheed?

Ms. Shaheed: No, Ms. Turner. Mr. Latimer will speak to that.

Ms. Turner: Okay, Mr. Latimer.

B. Resolution 08-04-2019: To Approve Passport Services Policy

Mr. Latimer: Okay. Resolution number 08-04-2019, approval of the East Cleveland Public Library to adopt the passport policy. The East Cleveland Public Library board of trustees, hereby resolves to adopt East Cleveland's Public Library's passport policy. The East Cleveland Public Library is recognized by the US Department of State as a designated passport acceptance facility. These services will allow patrons to obtain their passport accompanying photographs for international travel. As part of this resolution, there is a press release that will be going out to the community on our website, to all of our stakeholders.

Mr. Latimer: Behind that document is the actual passport policy. It has how to apply, the hours of passport services, information around the passport application services, the fees and other information of renewing and other questions. And behind this document, we created a passport information frequently asked questions, which, this is new to our community. We will provide this information to them in print as well as on our website.

Mr. Mays: Question.

Ms. Turner: Mr. Mays.

Mr. Mays: Mr. Latimer, on here, how did you come up with the fees and what have you, on that predicated on information that we have somewhere?

Mr. Latimer: This is based on what the Federal Government predicated on their fees.
Mr. Mays: And where will this be housed?

Mr. Latimer: This service will be housed in the reference area and the human resources, the old human resources manager's office. My previous office.

Mr. Mays: Oh, okay. And so how are we going to, I know you say we have a press release, and how are we also going to market this service that we're providing in the library?

Mr. Latimer: We will do internal, external, marketing. Of course, our website, we'll have flyers. We are planning programs around international travel, word of mouth. We're going to reach out to the Shaw High School band, we know they take regular trips to China, so hopefully those students can get their passport through East Cleveland. We are expecting to go live, once approved by the board, with this policy, September, a Tuesday, September 3rd.

Mr. Mays: Have you identified the persons that will be offering this service?

Mr. Latimer: Correct. We have staff members that went through the mandatory training, it's seven of them. Miss Chambliss is one, did you complete yours?

Ms. Chambliss: Yes.

Mr. Latimer: Yes. They are designated agents for this project. They're the only ones that could communicate, well not communicate, but initiate the application process, as well as have access to the passport office.

Mr. Rashid: I want to have this board recognize the efforts of... And I've just called your name and now it's lost in my mind.

Ms. McClarin: That came last month Mr. Rashid.

Mr. Rashid: Okay, I wasn't here, so I wasn't... Thank you, because you're the first person in this room to even mention something like this.

Ms. McClarin: When we start raising some money you can thank-

Mr. Rashid: No, I want to thank you now because we don't have a post office around here anymore, and that was the place that most people go to renew their passports and, now you can do that, since you've made that possible under the condition, went and got the approval from the Government.

Ms. Chambliss: Thank you.
Mr. Rashid: Thank you, thank you. I appreciate it very much.

Mr. Mays: The post office is still in place; it just doesn't operate at full strength.

Mr. Rashid: Say that again?

Mr. Mays: The post office, we still have a post office. It just does not operate at full standing.

Mr. Rashid: So, it's like a post office box house?

Ms. Turner: Well, yes. That's owned by the Federal Government, but yes. But I don't think that East Cleveland, our East Cleveland post office they ever offered it, you have to go to Cleveland Heights.

Mr. Rashid: Not anymore, you can go to the East Cleveland Public Library.

Dr. Harris: In the minutes it said that we're the first library to do it? That's not true?

Dr. Harris: No, because they had all the libraries.

Ms. Shaheed: Oh, okay. I didn't know that.

Ms. McClarin: For East Cleveland we're the only-

Ms. Shaheed: Because I know usually it's the post office that does it, so that's-

Ms. Chambliss: ...But it's the-

Ms. Turner: ...A lot of libraries.

Ms. Shaheed: Oh, really?

Ms. McClarin: It's a new fundraiser for a library, specifically for a library. We get that, what is it? 30, $35 fee. Instead of the fee going to the Government, we get the fee for processing the application, that's all we do, process the application. The Government takes it from there, but because they're trying to reach so many people, they start partnering with libraries and they say, "Hey, this is a way you can help us, this is a way we can help you raise funds".

Ms. Shaheed: Okay. When I got my passport, I had to go one place to get my picture taken, and I had to go to the post office to process. Are we doing everything under one umbrella?
Ms. McClarin: Yes, because your picture fee is different, and we get to keep the picture fee.

Mr. Rashid: That's cool, because I had to go to Walmart or something to take a picture.

Ms. Chambliss: And they give you guidelines, you know, the background has to be a certain way and, I mean, when you take the picture you've got to have a white background. You know, we've been through all that part before because you have to place an application to even see if they will accept you. And then, if we check off on everything, we've got the place, the right people, right training, then they say okay it's professional.

Ms. Shaheed: Do you need someone to help them walk through the questions sometime?

Ms. McClarin: That's what they're trained...

Dr. Harris: ...They just give you the stuff at other places and then you go home and figure it out.

Dr. Harris: No, they help you fill it out right here.

Ms. Shaheed: I never... I got mine, went home and came back and that's when I learnt I couldn't smile.

Ms. Turner: Yeah, you can't smile.

Ms. Shaheed: I know, they made me take the picture again.

Dr. Harris: So, we get your passport, so you're ready to travel.

Mr. Mays: I'm looking at these... You said that these.

Ms. McClarin: Set by the Government.

Mr. Mays: Set by the Government.

Mr. Latimer: Yes.

Ms. McClarin: The fee we get is the processing fee, that's the money we get.

Ms. Turner: The processing fee, the money for taking the picture.

Ms. McClarin: For taking the picture and from helping them fill out the application. That's the fee that the library will receive.
Mr. Mays: Okay. Just to read this, passport book, that's a fee of $110 an executive fee of $35, passport photo fee is $15. And then you go down to passport card, it's $30, and who issued that?


Mr. Mays: And executive fee-

Ms. McClarin: We just do applications.

Mr. Mays: The executive fee... And whom does that?

Ms. Turner: No, to expedite the process.

Mr. Silvera: If you wanted back quicker.

Ms. McClarin: Your Government

Mr. Mays: And your passport fee is $15 again, then you go down to passport book, I know that come from there, $140. Oh, my goodness, you could have paid for your trip.

Ms. Turner: Fortunately, though it lasts for ten years, so. The one thing that I would say, in the frequently asked questions-

Ms. Shaheed: ...Do you know how much it costs to renew? Is there a fee for renewal?

Ms. Turner: Yeah. But you don't renew on site anymore, you have to send your stuff in to renew it. One of the things that it says the renewal DS 82 form are available at the Lee Rd. Branch and I think that's supposed to be at our main branch.

Mr. Mays: Well let's just back up a minute, madame chairman, for a moment. It says passport and card, $140. Then you go to passport card, $30, so it that included this passport card, a book is $110, and we'll add the $30 onto it?

Ms. McClarin: That's if you get the book and-

Ms. Turner: It's separate, it's a separate thing. Like this is my passport card, this is different than the blue book where they stamp. You can use this to go to the Caribbean, you can use this to go to Canada and to Mexico. That's what this is for. You can also use this to get on the airplane because the new Ohio license plate, I mean driver's license, if you don't... Like this one says, "Not a federal ID" because when I went there, I did not take my social security card, so this is not a federal ID. Come next year, I will only be able to fly with
this, I will not be able to fly with this domestically anymore, so this will be... And you also won't be able to get into federal office buildings without it.

Ms. McClarin: And that's why they, partnered with library's, because they change.

Ms. Turner: So, that this card will get you into... So, if you go in to do some business with the Federal Government, and you give them this iD, they will not let you in the building next year. You have to have-

Ms. McClarin: -Have to have a passport card, so we're going to make a lot of money.

Ms. Turner: So, this is the other thing that people need to know about this process, is that it's not just like some people think, oh well I'll just get the book. Now the book will still get you into the federal building, but the book is difficult to carry, and you can't put the book in your wallet, this is helpful.

Ms. McClarin: Eventually that's what everything is going to be turned over to, that card.

Mr. Rashid: So, how much total money do we have to pay for the Government to track us? Because that's what this is-

Ms. Turner: Yeah, that's exactly what it is.

Ms. McClarin: That's exactly what it is.

Ms. Turner: That's exactly what this is.

Ms. McClarin: That's exactly what it is.

Mr. Rashid: Then what is that number?

Ms. Turner: Oh, like for the whole country. I mean, ultimately every single adult will have one.

Mr. Rashid: No, I'm saying how much, how much is it?

Mr. Mays: Well, according to this it's-

Ms. Turner: The card is $30.

Mr. Mays: -$170, that's $280 for just the application fee alone.

Mr. Rashid: So why would I get the passport if all I need is that card?

Ms. McClarin: No, no, no-
Mr. Mays: And then $70...

Ms. McClarin: That's if you're going to travel internationally.

Mr. Mays: And then another hundred-

Ms. Turner: See, there's a passport book and then there's a passport card. If you want the book, you need the book to get the visa, so, for instance, if you're going to Nigeria.

Mr. Rashid: Okay, so going to Jamaica.

Ms. Turner: Well, if you're going to Jamaica you can use the card in the Caribbean, you can use the card for now. You can take your book and they'll stamp it. But you can take this card and they'll scan it and then you get the visa onsite. For places where, like if you go to Africa, you have to get your visa before you even get on the plane. It's not like when you go to Europe or when you go to other places where you need your visa just because you showed up. You can't a visa, visa is the country's permission for you to be there, you can't get that unless you have that book, so that's why. You need a book for a visa, for certain countries, to travel to certain countries you need the-

Mr. Silvera: You have to have both, in essence.

Ms. Turner: Yeah. It makes sense to have both. Particularly because we live so close to the Canadian border.

Mr. Mays: It's $430.

Mr. Silvera: What?

Mr. Mays: Just $430.

Ms. Turner: Where do you see $430?

Ms. McClarin: They changed the wording and they increased it.

Mr. Mays: 110, 30, 140.

Ms. Turner: No, the 140 is these two things together.

Mr. Mays: Total of these?
Ms. Turner: Yeah. The cost that you can get the book, you can get the card. You can get the book and card. You don't need to spend all of that, you just pick this one, this one, or that one.

Mr. Mays: But you have the card, don't you?

Ms. Shaheed: So, the passport book, that supersedes the card?

Ms. Turner: No, it doesn't supersede it, it just... This is a thing; it does do some things that your card can't. When you are traveling to a country where you need permission ahead of time, where you've got to send your passport-

PART 3 OF 4 ENDS [01:33:04]

Ms. Turner: ...to the consulate, get it stamped, and then have it sent back to you, or you can take it there, if you're somewhere where there is a consulate, and you take it. That's what happened. You do need that book for that. You can't use that card at all.

Ms. Turner: But for countries that will give you a visa immediately, like Canada, you can go up to the Canadian border with this card, and they'll let you in.

Mr. Rashid: You can't go with your driver's license anymore.

Ms. McClarin: Right-

Ms. Turner: Nope. You've got to have this card.

Ms. McClarin: You got to have a passport card. It's all about them changing the system.

Ms. Shaheed: Yeah, because after 9/11 when I was going to Canada, I had to have my passport.

Ms. Turner: Yes. And so now for countries that will give you a visa immediately when you just show up, you can use a card.

Ms. Shaheed: Just expedite. It's faster.

Ms. Turner: You can use a card. And for countries where you need to have a visa that is approved before you get on the plane, you got to have the book.

Ms. Shaheed: Passport. So, you think that eventually the driver's license will be obsolete?
Ms. Turner: Yeah. This goes back to states' rights because there used to be states that didn't require you to have a driver's license. Now, every state requires you to have a driver's license.

Ms. Turner: But back in the day, there wasn't. There were states where you could just drive. That is still something that happens to the states, so they still going to get you.

Mr. Rashid: Because you have to have permission to drive. They won't let you travel with it.

Ms. Turner: Yeah, but that card won't let you drive. See they got you.

Ms. Shaheed: Well, okay.

Ms. Turner: So yeah. So that's the only thing in the frequently asked questions part. Okay?

Ms. Shaheed: So how long has it been in effect for the card because I just got my passport, and they didn't mention anything about a card?

Ms. Turner: I don't know. I got mine last year, and I know somebody who got one a year before that.

Ms. Shaheed: You have to just ask. They didn't mention it.

Dr. Harris: When you go to renew your driver's license, that's when they give you those brochures.

Ms. Shaheed: They didn't even mention it. I just had mine redone in January. They never mentioned it.

Mr. Silvera: Well, by October 2020, everything has to be changed.

Mr. Rashid: October what?

Mr. Silvera: October 2020.

Mr. Silvera: Okay.

Ms. Turner: You won't be able to get into a federal office building without that card or your passport. You could bring your passport book.

Ms. McClarin: I don't think you can do renewals. I think you need-
Ms. Turner: I don't think we're trained for renewals.

Ms. Chambliss: We've been trained on all of it?

Ms. Turner: But the renewal process has to happen. Can we take a vote a vote and say-

Mr. Latimer: Can I say one thing?

Ms. Turner: Yeah, go ahead.

Mr. Latimer: Obviously, if there are a lot of questions at this table, there's going to be a lot of questions throughout the community. So, we know we need to do a lot of programming around this.

Ms. McClarin: Mm-hmm (affirmative). Good.

Mr. Rashid: And be prepared to answer questions.

Dr. Harris: Passport discussion.

Ms. Turner: Mm-hmm (affirmative) Okay, so we have had a motion, and we have had a second. Can we

Mr. Turner: No, no. Ms. Turner, no we have not.

Ms. Turner: I thought we had a motion?

Mr. Turner: No.

Mr. Silvera: I make a motion that we accept the resolution-

Ms. Turner: Did you make the motion?

Ms. Shaheed: I make a motion to pass resolution 08-04-2019 approval East Cleveland Public Library to adopt the passport policy.

Mr. Silvera: Second.

Ms. Turner: And we have had plenty of discussions, so Mr. Turner, can you take a vote please?

Discussion: None
Roll Call Vote: Ms. Turner (yes), Mr. Rashid (yes), Dr. Harris (yes), Ms. McClarin (yes), Mr. Mays (yes), Mr. Silvera (yes), Ms. Shaheed (yes),

Yes – 7
Motion passes.

XIII. NEW BUSINESS

Ms. Turner: Okay. We are now ready to go to new business.

Mr. Latimer: We still have something, library services.

Ms. Turner: Oh. What else is there?

Ms. Shaheed: This is just an example of digital library cards. You can take a look. There's the resolution.

Mr. Latimer: No resolution. September is national library card sign up month. We printed bookmarks where we're going to be promoting, not only our physical material, but our electronic materials as well. September library card sign up month. Movie, music, people will get more. On the other side of the cards Kanopy, Hoopla, where you can download movies and things like that. This is what the card is going to look like. This card is specifically for our students. It's the two for me where every child in this district, we hope, will receive this card. We're going to educate them around our electronic resources. Our staff is assigned to hit all the schools, promote, work with the teachers get the library cards going. Hopefully that will increase our activity. And we did purchase more books in the children's department in anticipation for this campaign.

Mr. Rashid: Right. Excellent. How are we doing on hotspots?
Mr. Latimer: Hot spots are doing well. I think 90% of them are in circulation.

Mr. Rashid: Okay.

Mr. Latimer: So normally the next month, when we send the letter out for delinquency, they end up bringing them back. So, we are in good standings there.

Ms. Shaheed: And I think you said that 17 were missing.

Mr. Latimer: Most of those came back.

Mr. Rashid: Did we adopt the policy where the hot spots were only given to people who live in our community?

Ms. Shaheed: Yes.

Mr. Latimer: That was part of the...

Ms. Shaheed: That was part of the policy.

Mr. Silvera: Okay cool. Okay thank you.

Ms. Turner: Did we just add Kanopy? Cause I don't remember seeing anything about Kanopy before. Kanopy is just something new that Clevnet added?

Mr. Latimer: Yes.

Ms. Turner: Okay. Cause I was like "I've never heard of this. Not in a movie, any film, any documentary." So that's exciting. Okay. Are we done with library services?

Ms. Shaheed: Yes.

VIII. OLD BUSINESS

Ms. Turner: Okay. Fantastic. We are on to old business, good people. Ms. McClarin?

Ms. McClarin: Yes.

Ms. Turner: We are in old business. And so-

Ms. McClarin: You put me on the spot.
Ms. Turner: I know. Because I told you we could talk about this. So, you have to make a recommendation or make a motion to recommend that all of our resolutions be written by the staff.

Ms. McClarin: Okay. I make a motion that all our resolutions be written by the staff.

Ms. Turner: It just popped.

Mr. Rashid: That's not yours. That's somebody else's.


Dr. Harris: I second that

Ms. Turner: Okay. That's all we need. This will be our new board policy. That all resolutions be written by the staff.

Mr. Mays: Excuse me. No. No. No. We're going to have some discussion. We're not going to-

Ms. Turner: We haven't even had a second yet! Can we have a second before we-

Ms. Turner: It has been seconded. We have a motion. We have a second. Now.

Mr. Mays: You are putting the cart before the horse. We are the board. We write the resolutions. And it's not the staff writing the resolutions. So, whomever put that out there, they do not know how public institutions functions. That's why you have a board. The board makes the policies. And they are not done by the employees. So, you can laugh all you want. You can laugh all you want. That's the purpose of us being here. To direct policies and procedures. It's not the staff or the employees.

Ms. Turner: We approve policy and decision Mr. Mays.

Mr. Mays: Say that again.

Ms. Turner: It is our obligation to approve the policies and procedures for the library. I agree with that. However, we as a board can ask the staff to do whatever kind of administrative support we desire. And what I'm hearing from the board and what we have had moved and seconded is the idea that from here on out. All resolutions are to be written by our administrative staff

Mr. Mays: The motion was that the administration write stuff and I'm saying that's totally is out of character. Totally out of character.
Ms. Turner: You're-

Mr. Mays: There's nowhere you'll find that. Nowhere.

Ms. Turner: Your feelings have been duly noted. Is there anyone else-

Mr. Mays: ...So if anyone vote for that they don't their position on this board.

Ms. Turner: So is there anyone else who has a thought on this.

Mr. Rashid: I have a comment. I'd like to see it be uniformed. Because if I start writing mine, she writes hers.

Ms. McClarin: I aint writing no resolution.

Mr. Rashid: I'm just saying. There she writes the resolution. He writes the resolution. Then new people come on.

Ms. Turner: I've been on the board. In November I will be on this board for six years now and I've never written a resolution.

Mr. Rashid: That's what I'm saying. But anybody...

Ms. Turner: I haven't written the lion share of any policy that has been created in the last six years. I voted. So, it can be done by the staff and still represent the intentions of the board. Yes.

Mr. Silvera: When I was last on the board. The administration wrote the resolution about the consultation with the committee chair.

Ms. Turner: Absolutely.

Mr. Silvera: Some aspects that we get to resolution and deal with finance and all the money that is specific. Money moving into the one account and documented to an account. As received... There are certain resolutions that have to be specific in how it is authorized administrations, for certain accounts. But I think if the chair has a desire on particular resolutions, working with the administration in terms of drafting that and making sure that it conforms to getting the objective done...

Ms. McClarin: ...And at least the intention of the board. [crosstalk 01:45:32]. That's what he just said. The agreement. No. I'm serious. That's what the gentlemen just said. So now I would like to take a vote.
Mr. Mays: No. That isn't what I was saying. I'm going to do my due diligence on this board.

Ms. McClarin: Right.

Mr. Mays: And I'm going to write resolutions which authorize and have authority to do.

Ms. McClarin: Right.

Mr. Mays: And I'm not going to aqueous to something else. That is my function on this board. Some of us perhaps don't know our function on this board.

Ms. Turner: Well here's the thing...

Mr. Mays: ...No I don't need to hear...

Ms. Turner: ...We're about to take a vote. That conflicts with what you just said. So, I just want to make a notation of that. That what we are seeking to do as a board based on this motion is to allow the staff to craft the resolution made. Based on what comes out of committee.

Ms. Turner: Absolutely.

Ms. McClarin: That's important. Put that in. In consultation with the committee. Work with the staff and get the resolution that you want.

Mr. Mays: Well if that's the case this resolution right here.

Ms. McClarin: See that's what I said...

Mr. Mays: ...No. No. No chairman. I'm not going to let her keep doing that to me. As I was saying

Ms. McClarin: Mm-hmm (affirmative)

Mr. Mays: That this resolution here, for an example, I'm going to continue to write resolution from that perspective. That's the way resolutions are written.

Ms. Turner: If we take this vote Mr. Mays, you will no longer be writing resolutions. Nobody-

Mr. Mays: I will write a resolution to way I write....

Ms. Turner: ...They won't come to the board though.
Mr. Mays: They will come to the board.

Ms. Turner: No, they won't.

Mr. Mays: You're just one vote.

Ms. Turner: Yeah. I am. And we're about to all take a vote concerning this. So is there anymore conversation-

Mr. Mays: This is not a resolution here.

Ms. Turner: Yes. Is there anymore conversation-

Mr. Mays: She doesn't, look it up. Whereas etc. this is not a resolution. And people look at us-

Ms. Turner: So. In your opinion it is not a resolution, unless the word "whereas" is founded.

Mr. Mays: All resolution was written that way.

Ms. Turner: Okay.

Mr. Mays: Any intuitive person knows that.

Ms. Turner: Well. Sometimes we use hereby.

Mr. Mays: And so.

Ms. Turner: Hereby resolves-

Mr. Rashid: Whereas we vote.

Ms. Turner: So please, if there is no more discussions Mr. Turner. Can we take a vote?

Discussion: None

Roll Call Vote: Ms. Turner (yes), Mr. Rashid (yes), Dr. Harris (yes), Ms. McClarin (yes), Mr. Mays (no), Mr. Silvera (yes), Ms. Shaheed (yes),

Ms. McClarin moved and Dr. Harris seconds all resolution be written by staff in consultation of committee chair.
Yes – 6; No - 1

Motion passes.

Mr. Silvera: May I make one disclosure. I'm sure if you could check with the Ohio Library Association's best practices on how library relations should be drafted, so that-

Mr. Mays: Madam chairman, my honorable colleague is out of order, we have discussed it now, now you want to talk technically, this that the other. That's what you should have done before-

Ms. Turner: I think he was trying to argue the aspect-

Mr. Mays: Now you don't have to help me.

Ms. Turner: Like I said. Let's keep moving. Old Business. Any old business that we need to take care of?

Ms. Turner: Okay. So new business and old business have been resolved. The next thing on our agenda is executive session to disperse personal matters, followed by an executive session to discuss legal matters. Okay?

Ms. Turner: So, can we have a motion to go into the executive discussion?

Dr. Harris: I move for executive session to discuss personal matters, followed by executive session-

Mr. Fambrough: ...Would you let the audience speak before you go into executive session?

Ms. Turner: We could do that if the board is open to it... Hold on a moment. She was making a motion. Hold that thought.

Ms. Turner: Okay. You're fine with that. But let's make the motion and then we can do the second and take a vote and then we can decide, process wise.

Dr. Harris: I move for executive session to discuss personal matters and legal matters.

Ms. Shaheed: I second.
Ms. Turner: There's been a motion and a second. There is also a request from the audience to allow the audience to speak prior to us going into executive session. So that would be moving this up. So, can we add that to the motion?

Mr. Mays: No, you can’t add that to the motion. You've got to take one motion at a time.

Ms. Turner: Okay. So, we have that, and we will be going into... Let us hold, defer the vote on the executive session.

Speaker 4: And do the vote on?

Ms. Turner: Changing the order first. So, we need a motion to move audience participation up above executive session.

Mr. Silvera: Madam Chair I move the motion to move the audience participation forward, ahead of the executive session.

Mr. Mays: Excuse me, excuse me. Let's deal with the first motion on the floor.

Ms. Turner: We decided to defer on that vote.

Mr. Mays: You have to withdraw that though.

Ms. Turner: Before we go forward. Anyway. There's another motion on the floor. Can we get a second?

Dr. Harris: Second.

Mr. Mays: No, we cannot second.

Ms. Turner: Okay. There's a motion and a second.

Mr. Mays: We already got a motion on the floor. Madam Chair you have to withdraw that motion.

Ms. Turner: Mr. Mays! I am running the meeting.

Mr. Mays: You may be running it. But you're not running it correctly.

Ms. Turner: Well your opinion has been duly noted.

Ms. Turner: Okay. So, we have a motion and a second. Can we take a vote please?
Discussion: None

Roll Call Vote: Ms. Turner (yes), Mr. Rashid (yes), Dr. Harris (yes), Ms. McClarin (yes), Mr. Mays (abstain), Mr. Silvera (yes), Ms. Shaheed (yes).

Yes – 6; Abstain - 1
Motion passes.

IX. AUDIENCE PARTICIPATION

Ms. Turner: Okay so anyone in the audience that would like to make comment. Mr. Fambrough.

Mr. Fambrough: Thank you and thank him. When I was on the board, we often did this. Because the people had been waiting all day. I’ve been here a couple of hours to participate as it is my right.

Mr. Fambrough: The art. It’s wonderful to see that. Again, that started during my tenure on the board. We even had drawings down here from painters.

Ms. Turner: Mm-hmm (affirmative).

Mr. Fambrough: And the library had passed the resolution for a period of time to purchase art and to display it at some point here at our library. Our library is a movie theater, it’s an art gallery. It’s obviously a library where books and CD and movies can be gotten. So, it’s a lot of things as well as an anchor in this community.

Mr. Fambrough: During the last board meeting in June there was a comment made that really kind of stunned me. And that comment is "We are not our own governing body." And the member that said that is a former school board member.
Ms. McClarin: Mm-hmm (affirmative). You are talking about me.

Mr. Fambrough: Yes mam.

Ms. McClarin: It sounds like one of my statements.

Mr. Fambrough: But this is not a disrespectful thing.

Ms. McClarin: No, I understand.

Mr. Fambrough: Please take it for what it is.

Mr. Fambrough: It is true that that was stated. I heard it and the thing that puzzles me is that we have people believing that this board is not the authority of the library. And I happen to know that members of the school board, current members, believe that they are over the library board and that the library board is subordinate to the school board. That is ridiculous. Okay. That's absolutely ridiculous.

Mr. Fambrough: And it means that the state of Ohio is dumb enough to put a board in place here at the library that is not needed or is over-ruled by the school board. That to me is absolutely ridiculous. And comments like, we're not our own governing body gives it fuel. Again, this is not against anyone. I'm just saying that that kind of thing is... what needs to be understood is that you are the authority of the library. Period. There's no one else and once you vote that is the law here at the library. And your employees better do what you voted on that they do. It's non-stop, and we got to go get another opinion and your vote doesn't count and you're a subordinate voter. That is absolutely ridiculous.

Mr. Fambrough: I have here something that I want to share with you, and this comes from the Ohio library counsel which was mentioned during your meeting tonight. This is a report done by Howard Fleeter and Associates. These are big names in the world of reports. The title is The Return on Investments of Ohio's Public Libraries. And right here on page two... I just want to read a couple of words here.

Mr. Fambrough: "In Ohio public libraries have a very different governance structure from public libraries in other states. Ohio Public Libraries are separate and independent political subdivisions of their appointing authorities. This means that they have a separate legal existence. They do not directly answer to their appointing authorities." I'll stop there.

Ms. Turner: Mm-hmm (affirmative)
Mr. Fambrough: You are free and independent here. Please don't let anyone else tell you that. Now I know I had trouble with our legal counsel, on this, because they were stupid and foolish and backed the school boards' resolution to remove two trustees from this board. Idiot move. And the Attorney General of Ohio told him "You can't do that".

Mr. Fambrough: I've been to meetings where there were nine of you sitting up here thinking you were board members. Utterly ridiculous stuff. And time consuming and stupid. Why are we going through this kind of thing?

Mr. Fambrough: So, the thing is, and I'll conclude. You are the sole authority here at this library. Period.

Mr. Fambrough: And the other point I want to bring up is that the $237,000 Gardiner proposal, and you passed it in June, included one new boiler. But it was mentioned that you had had a prior quote with a similar figure. But I believe that that quote was for two new boilers.

Ms. Turner: No.

Mr. Fambrough: I'm I wrong.

Mr. Turner: Yes.

Mr. Fambrough: Thank you.

Mr. Rashid: That quote did not include any boilers at all.

Mr. Fambrough: With that I'll conclude, and I thank you for your patients.

Ms. Turner: All right. Thank you. Is there anyone else? Okay. So now let's take a look to go into executive session.

Mr. Turner: Oh, Mr. Turner?

Discussion: None

Roll Call Vote: Ms. Turner (yes), Mr. Rashid (yes), Dr. Harris (yes), Ms. McClarin (yes), Mr. Mays (yes), Mr. Silvera (yes), Ms. Shaheed (yes),

Dr. Harris moved and Ms. Shaheed seconds going into executive session.
Yes – 7
Motion passes.

(Meeting goes into Executive Session at 8:32pm)

Ms. Turner: Can you call the roll to come out of the executive session?

Discussion: None

Roll Call Vote: Ms. Turner (yes), Mr. Rashid (yes), Dr. Harris (yes), Ms. McClarin (yes), Mr. Mays (yes), Mr. Silvera (yes), Ms. Shaheed (yes).

Yes – 7
All are in agreeance.

Ms. Turner: What we need to take a vote on is the process that we’re going to move forward. I need somebody to make a motion that says that we will be meeting on the 5th of October with the attorney to discuss processes for signing and ratifying legal documents.

Mr. Rashid: I second what you just said.

Ms. Turner: Well you have to move it. I'm the board president. I can't move, I can't make a motion.

Ms. McClarin: You can still say it.

Mr. Rashid: I move to approve.
Ms. McClarkin: And I second.

Ms. Turner: So, the motion is for the board to have a special meeting on October 5th to discuss, with our attorney present, to discuss the processes for that legal document ratification. And signing.

Mr. Mays: Is that a motion?

Ms. Turner: It has been moved. It's been seconded.

Ms. McClarkin: She was just clarifying.

Ms. Turner: I'm just clarifying for Mr. Turner.

Ms. Turner: Is there any more discussion?

Mr. Mays: Call for the vote?

Ms. Turner: Yes Mr. Turner please call for the vote.

Discussion: None

Roll Call Vote: Ms. Turner (yes), Mr. Rashid (yes), Dr. Harris (yes), Ms. McClarkin (yes), Mr. Mays (yes), Mr. Silvera (yes), Ms. Shaheed (yes),

Yes – 7

Motion passes.

X. ADJOURNMENT

Mr. Rashid moved and Ms. McClarkin seconds special meeting on 10/05/2019 with attorney to discuss signing legal documents.

Motion is approved.
Ms. Turner: I will entertain if there's a motion to adjourn.

Mr. Silvera: I move.

Mr. Rashid: I second.

Ms. Turner: We've been moved, we've been seconded. Mr. Turner please take a vote.

Discussion: None

Roll Call Vote: Ms. Turner (yes), Mr. Rashid (yes), Dr. Harris (yes), Ms. McClarin (yes), Mr. Mays (yes), Mr. Silvera (yes), Ms. Shaheed (yes),

Yes – 7
Motion passes.

[Meeting adjourned at 09:27 pm]
Ms. Terra Turner, President

Dr. Mary Ann Harris, Secretary