Ms. Turner called the meeting to order at 6:35 p.m.

I. CALL TO ORDER

A. ROLL CALL

Present: Ms. Turner, Ms. Synor, Ms. Shaheed, Mr. Rashid, Mr. Mays, Dr. Harris

A quorum exists. Present – 6, Absent - 1

Also present at the table were: Mr. Carlos Latimer (Interim Director), Mr. Ross Cockfield (CFO), Mr. E.F. Turner III (Exec. Admin. Assistant).

II. LIFT EVERY VOICE AND SING

Everyone is invited to sing.

III. APPROVAL OF THE AGENDA

Ms. Turner: The next thing on the agenda is the approval of the agenda.

Ms. Synor: Madam Chair, I move that we approve the regular board minutes from the meeting of December 17th, 2018.

Ms. Turner: I said the agenda. [Laughter].

Ms. Synor: Right. [Laughter].

Ms. Turner: We have a selection and swearing in of officers as number five on our meeting after the approval of the meeting minutes. The one thing that I will say is that before we do that, I would like for us to accommodate Ms. McClarin, because I wouldn't want to do that before she shows up.
Ms. Synor: In addition to that, in order to swear in officers, the judge is going to be a tad bit behind so we will be waiting for her to arrive too. If we could just allow that upon her arrival, then we can commence with continuing this action.

Ms. Turner: Okay.

Mr. Mays: Madam Chairman has anyone heard from Ms. McClarin?

Ms. Turner: Yes, she’s en route.

Ms. Synor: She said her ride was delayed. So she going to be in route.

Mr. Rashid: So, the judge ... we’ve heard from Judge Keenon?

Ms. Synor: She said that she would be here somewhere in the neighborhood of 7 o’clock.

Mr. Rashid: Okay.

Mr. Rashid: So, no problems at all, we’re just waiting.

Ms. Synor: That ... and the swearing in of the Fiscal Officer also is impacted by the arrival of Judge Keenon.

Ms. Turner: We’ll move down to the others and I move for adoption of the general corrections and move on down to number seven.

We can just postponed number five until the arrival, everybody is good with that, until the arrival.

Ms. Synor: Fine, five and six?

Ms. Turner: Five and six, yes.

Ms. Synor: Mm-hmm (affirmative).

Mr. Mays: Madame Chair did you poll the counsel for the delay of the agenda until the absent person arrives?

Ms. Turner: That’s the conversation that we were just having is that we would continue on our agenda up until the point where the people whom we are waiting for show up and then we’ll go back to five and six.

Mr. Rashid: We can approve the regular Board meeting minutes can’t we?
Dr. Harris: No, we're just talking the only thing that's in play here is item five and six. Everything else we can just keep it moving.

Mr. Rashid: Okay.

Ms. Turner: So can I have a motion?

Dr. Harris: I move for the adoption with the stated corrections of...

Ms. Turner: Accommodations

Dr. Harris: Or accommodations of five and six.

Mr. Rashid: I second it.

Discussion: None

Roll Call Vote: Ms. Turner (yes), Ms. Synor (yes), Ms. Shaheed (yes), Mr. Rashid (yes), Mr. Mays (yes), Dr. Harris (yes).

Yes – 6

Motion passes.

IV. APPROVAL OF REGULAR BOARD MINUTES FROM DECEMBER 17, 2018

Ms. Turner: Fantastic. Now, moving on to the approval of the regular board meeting minutes, from December 17th.

Ms. Synor: Madam Chair I move that we accept the regular board minute meetings from December 17th, 2018?

Ms. Turner: We have a motion.

Mr. Rashid: I'll second it.
Ms. Turner: We'll move to second. Any conversation, I know last time we had some concerns about how long the minutes are?

Ms. Synor: Madam Chair, I reviewed the minutes and we almost halved the document, we only have 36 pages this month for our meeting minutes, so.

Ms. Turner: Given the way it's spaced that's really nice.

Ms. Synor: So, clarity and conciseness.

Mr. Mays: I haven't even seen them yet. But that's okay.

Ms. Synor: Okay, so again let's reiterate this. Mr. Mays seldom uses the technology to read the minutes and he should be apprised of the minutes. Can we please make sure that there's a printout and someone give him a call once they're printed, so that he can read through the minutes? Thank you.

Mr. Mays: And thank you, that's the second time, a third time, you can have indicated it.

Ms. Synor: I know that you have issues with your tablets, which is understood, so in order for you to get the minutes, I'm asking for them to be printed again, and give them to review.

Ms. Turner: Okay. Is that a motion? Is that a second? Do you need more conversation? More discussion?

Ms. Turner: Mr. Turner, please take a vote.

Discussion: None

Roll Call Vote: Ms. Turner (yes), Ms. McClarin (yes), Ms. Synor (yes), Ms. Shaheed (yes), Mr. Mays (no), Mr. Rashid (yes), Dr. Harris (yes).

Yes – 5; No - 1

Motion passes.
VII. COMMUNICATIONS

Ms. Turner: Okay, next thing on the agenda is that we are delaying five and six is seven which is communications.

Mr. Latimer: Okay, there is more communications, it's not part of the board packet, however we'll bring it. Good evening Board and community. Thank you for being here today. That communication is from the Cuyahoga County Board of Elections, it's just a recognition, a certificate for allowing the library to host meetings of the initiatives that the Board of Elections ... a lot of it is training and just community meetings that they place here in the library.

Ms. Turner: Okay, now who's going to be sponsoring the board of elections?

Mr. Latimer: No, they used our facility-

Ms. Turner: Yeah, that's what I mean.

Mr. Latimer: So, they gave us a recognition of appreciation.

Mr. Rashid: Do they pay us?

Ms. Shaheed: Is there a fee?

Mr. Latimer: No.

Ms. Shaheed: No, it's free for them?

Ms. Turner: Mm-hmm (affirmative). I mean but that's pretty much true for anybody who wants to have meetings here, is that-

Mr. Rashid: Okay, so it's ran through our regular hours and so it doesn't cost any extra staffing?

Mr. Latimer: Right. Correct.

Ms. Turner: Yeah, this has been going on for a while.

Mr. Latimer: They just sent something to recognize their appreciation for that.
VIII. DIRECTOR'S REPORT (C. Latimer)

Ms. Turner: Okay, no worries. Okay, next thing is the director's report, Mr. Latimer.

Mr. Latimer: Okay, for the month of December, of course it was a very festive month for everyone, it was a cold month. Most of our kids are out of school during that month, people and staff are on vacation, so not as robust of activities as we normally have but that's typical towards the end of the year. But some of the highlights for the month, the biggest highlight was-

(Announcement over PA system interrupts the speaker.)

Mr. Latimer: ...We were a partner again with the Cuyahoga County for the Distribution of the Toys for Tots program, we had over 150 children receive wrapped Christmas gifts.

Ms. Turner: Oh wow.

Mr. Latimer: So that was well received by the community, it was well received by our staff, they all participated, so it was a lot of enthusiasm around that day, they did a very good job. Also during the holiday month, of course, there are parties for the youth, parties for the teens and of course we had our staff Christmas party as well.

Mr. Latimer: Also during the holiday break, this was a destination for youth, they visited the library to play games, computers, they read books and we continued our Kids Café program where the children continued to receive that lunch that they would not get if we didn't offer that service because school is out.

Mr. Latimer: ECPL welcomed the talented musicians of the Bill Rasnsom Quartet. That was a part of the Sunday concert series of December 16th. It was standing room only with a happy and excited crowd.

Mr. Latimer: As far as strategic planning, we are working to test a software, project management software it's called Monday.com. It's software that would allow us to keep track of our grant activities and also measure our performance around the library's strategic plan. We are in the process of entering data it's working very well. Moving forward, the reports, probably maybe February or March will reflect on the data that we retrieved on-

Mr. Latimer: Also, some of the other activities that took place, we had a human rights day that took place in the adult room, the job shop continues to be very busy, over 1600 participants, they did their normal cover letter, resume 101,
GED, email and job searching. There were technology classes, around tablets, Microsoft, email, printing and scanning.

Mr. Latimer: This was a slow month, with staff being on a vacation we did one outreach at the Ashbury Senior Community Center. That's my report.

Mr. Latimer: Also, these activities are taking place in February, which I won't report out until March, however we want to recognize that these are programs that received a lot of publicity because, of course, it's Black History month.

Mr. Latimer: First thing is the Blax Museum. This was featured in Scene magazine. It's on February 2nd from 1 – 3pm, it will be in the Performing Arts Center, so this is going to be very exciting. Part of the music series Jerome Jennings Flying Home series, his band is coming as well, so we're getting a lot of excitement around this as well. This is February 17th.

Ms. Turner: I have a question. You mentioned that you were feeding kids for the Kids Café open during Christmas. This week the schools were all closed on Tuesday because of cold weather and I know that there are a lot of children who are here in the building. Do we have any accommodation for that type, where we're feeding them on those days? That means that they're also missing food at school.

Mr. Latimer: Ms. Flood is here. Is that the after school snack program?

Ms. Flood: Yes, the after school snack program, it all depends on if it's more people than what the Food Bank drops off, they usually drop off 25 to 35 lunches, which is usually be gone within the first 15 minutes.

Ms. Turner: Wow.

Ms. Flood: Yeah, but if they're here all day and there's more than what's usual. Also, they usually don't drop off the food until between 12 and two. So, it's basically first come first serve. Then if we increase it, the next day, if there's not that many students, we waste it. So.

Ms. Turner: I thought when you said that, it made me think that from now till the end of March the weather is going to be volatile. So, if there's a way to, on those days, know that the school is closed, if we can make sure that there is more.

Ms. Flood: Okay.

Ms. Turner: Because it is based on that, the kids who are coming here for the after school had some lunch that day. So on a day where there's no school lunch,
I'm just thinking if there's a way for us to accommodate having some more on those days.

Mr. Latimer: Okay, we're trying to be very attentive to that.

Mr. Rashid: I got a question.

Ms. Turner: Huh?

Mr. Rashid: I was just wondering, there's a set amount that the food bank has already agreed to provide to us, or do they just kind of guess on each when they do deliver to us?

Ms. Flood: I'd set a certain amount based on participation and attendance.

Mr. Rashid: Is that on a daily basis, monthly basis or weekly basis?

Ms. Flood: Well, on a daily basis.

Mr. Rashid: Okay, okay.

Ms. Flood: Yeah, so one day we have 15 people, the next day we have 25, then the next. So I will average it out, within that week because we have to submit all of that daily to the Food Bank. Then, if they see that we're not using or utilizing those lunches, they're going to drop us down. So, I try to go ahead and catch it beforehand.

Mr. Rashid: I'm satisfied with using your judgment because you've been doing it this long, so you have a feel for it.

Mr. Mays: Mr. Latimer, in reference to the activities that took place this past week and the week before, were those part of the library activities, or were those outside activities?

Mr. Latimer: For the month of December, the activities were basically scheduled around children in the building with our staff being attentive to the number of kids we have in, they'll schedule maybe a film, maybe a do a story hour, maybe a book discussion. So they are being very proactive and reactive to the kids that are in the building.

Mr. Mays: Okay, the Tuesday just taken place, which I missed them, were those outside activities? Or are those library activities?

Mr. Latimer: You mean the Toys for Tots?
Mr. Mays:  No-

Ms. Synor:  He’s talking about the January thing where you’re giving a December report.

Mr. Rashid:  This is December report.

Mr. Mays:  Oh, okay I thought you was giving also-

Mr. Latimer:  I’ll answer that question next Month.

Mr. Mays:  Well, the follow-up question I had in reference to that, were those activities that I know that is combined to the library, I know there aren’t any charges, but the ones outside the library activities, are there any charges on those activities?

Mr. Latimer:  We would never schedule or develop programming where there will be a fee attached to it, whether it is a partner in a building or outside of the building.

Mr. Latimer:  Now we did have that knitting program where there were donations given to make arrangements for those kids to attend. That was a unique project. That took place in November right?

Ms. Turner:  The quilt show

Mr. Rashid:  Quilt show.

Mr. Mays:  I think you still missed my point, but I Know you’re saying we can look at January, so I’ll wait until January if I remember it in February.

Mr. Latimer:  Okay.

Mr. Rashid:  I just wanted to say I happened to see a documentary about the city of East Cleveland and the children in the city of East Cleveland and how they were reacting to their environment and they showed some programs that had taken place here and like I said, maybe some in the school system.

Mr. Rashid:  But I just wanted to say thank you very much for being selective about the type of programs that you choose, because at the end of it, it showed that the East Cleveland Public Library had acted as a sponsor, to get that film made. And I think we delivered a powerful message about what the kids in East Cleveland think and feel and see when they walk the streets of East Cleveland.
Mr. Rashid: I'm sorry that I did not write down the name of the documentary, but it was very powerful and I was very proud to see that the East Cleveland Public Library was one of the sponsors.

Ms. Turner: That was project that we did with GCUFF with the Greater Cleveland Urban Film Festival. Like two years ago? Yeah, it was very powerful. It was very powerful.

Mr. Latimer: Yeah, we're looking to build a more powerful partnership with GCUFF as well. While we're on the subject of food, Ms. Brown, back there is one of our new staff members, who is a library associate in the children's room. She's doing a great job, but we understand there are some barriers and deficiencies and food challenges in this community. And we are establishing a partnership with Food Network ... not, what is it?

Ms. Brown: For which one? The Children's-

Mr. Latimer: No, the Food Rescue program.

Ms. Brown: Oh yeah, it's the hunger Network.

Mr. Mays: Why don't you have her stand up?

Mr. Latimer: Okay. Right, so that's something we will be building. The Hunger Network-

Ms. Turner: Hunger Network.

Mr. Latimer: Hunger Network, we're working on a MOU to offer food to the community, one day a week.

Ms. Shaheed: Okay, I wanted to know excuse me, was this on YouTube what you were talking about with-

Mr. Rashid: Yes, somebody sent me a link and that's how I ended up seeing it, I was not even aware that this was out there in the world. But it was really, really powerful listening to how the kids see themselves and the community that they live in and you can clearly see to the effect that their group has had on some of these kids. Because as much as they love their city, they have a pride about the city, there's also an innate fear about walking around in East Cleveland.

Mr. Rashid: Some of the things that they were saying, that even to me moved me to think that our job in this library is really a lot more important and it's just something that we have to stay on top of, make sure we maintain our
in dependence and do the best we can every day for our kids because those kids [inaudible 00:20:52].

Ms. Shaheed: Let's move on to the past this. I was reading the minutes and saw that we have yoga classes here?

Mr. Latimer: That's something they do offer in the teen center.

Ms. Turner: What time is that?

Mr. Latimer: We can get the program guide.

Ms. Shaheed: Okay, is it [inaudible 00:21:19]?

Mr. Latimer: Mm-hmm (affirmative).

Ms. Turner: Okay.

Ms. McClarin: Sorry I'm late.

Ms. Synor: If you would acknowledge that Ms. McClarin arrived at 6:57 PM?

(Ms. McClarin arrives at 6:57pm)

Mr. Mays: Thank you.

V. SELECTION AND SWEARING IN OF OFFICERS and

VI. SWEARING IN OF FISCAL OFFICER

Ms. Turner: Okay, now that Ms. McClarin here, we can go ... we need to travel back to item number five which was the selection... Item number 5.

Ms. Synor: We have the three slates to select from.

Ms. Turner: Okay, there are three slates to select from?

Ms. Synor: Correct. And I will read them off, does everybody have a pen and paper?
Ms. Turner: Okay.

Ms. Synor: We don't have a printed copy of it.

Ms. Turner: So now how is this supposed to work, just so we have a sense of it?

Ms. Synor: I can tell you what the first slate is, the second slate and the third slate and you can write down which slate that you would like and-

Ms. Turner: Okay, so you have to vote the whole slate, you can't vote-

Ms. Synor: No, remember we decided in our last meeting that the slate as it was given was how we were going to vote.

Ms. Turner: Okay, but here's something, this is my concern just because from a policy standpoint if we set it up that way and then there's no way to make any change, it creates a situation and there was no input from them for the board. So three people walked into the room and sort of imposed what is going to be leadership for the next year.

Ms. Turner: I'm uncomfortable with the opacity of that. I'm saying this not because I don't trust the three or you, that's not what I'm saying at all, but because it creates a situation just from a policy standpoint where it ... no one else gets to have a say, particularly if there's no way to add anything from the pool.

Ms. Synor: Okay, and so Madam Chair, we had that discussion and-

Ms. Turner: We did, and I just wanted to say it again because I'm that kind of girl.

Ms. Synor: Alright.

Mr. Mays: Madam Chairman. This has been since I've been on this board, this has when you were the chair of the nominating committee. Yes, we do have an opportunity to if we do not choose the slate, to go to the floor with the nomination of that nature. But you're saying that you feel uncomfortable, you feel uncomfortable [inaudible 00:24:37].

(Announcement over PA system.)

Mr. Mays: So I just wanted that on the record. I'm not opening it up for any discussion or anything of that nature, I just wanted to restate what you just said.

Ms. Turner: Well this is the thing, in the process that ... when I chaired in the past, that process was completely transparent. Everybody got to say who they wanted to see in what position. We did a tally in front of... there was all mark out
and then based on that tally, people voted for president, vice-president and secretary based on the slates that the people who got the most number of nominations.

Ms. Turner: So that was the process. One of the things about our policy and I had said this in December also, is that it's not specific and I think that one of the things that we need to do this year, is make it as .... because transparency is important.

Mr. Mays: Well Ms. Chairman, in all respect, you did the same thing that we're doing right now. Just let me just finish.

Ms. Turner: I didn't say anything.

Mr. Mays: We had the nominating committees chose individuals. We made mention of it in the regular meeting as to what the committee had selected and I believe it was asked at the time whatever everyone went along with what was there. So why now, it kind of bothers me, why now do you want to try to change and saying it's this way or that way?

Mr. Mays: We need to follow the guidelines that have been setup that we did, and we haven't done anything any different than what we've done last year, the year before last, or whatever because I've been on the committee every time ... ever since I've been on this board, I've been on the committee, and nomination. And so I just don't see where now where they're going to see the differences and at this point in the game at this point in time, when we're here now.

Mr. Mays: And see, this is what happens and why we in this meeting all this time. Instead of us dealing with what's before us and moving on, we go back all around red riding hood barn, and then come back and what's before us is what we're supposed to deal with. And stay on that.

Ms. Turner: So just as clarification, the process before was significantly different Mr. Mays which is why I brought it up. Because before each board member put their thoughts down on paper, and then we tallied that in our meeting, which is not the process that you guys did.

Ms. Turner: Now, here's what I'm saying, our policy manual does get specific, we can completely accept what you guys have done, we can do it this way. But what I'm saying is that in the future, we need to have a more defined process that's completely written out.

Ms. Turner: Our policies do not ... and we don't have any procedure tied to how that is and we all need to vote on it and be comfortable with that idea. As I
thought about it, I had some concerns which is why I brought it up, not to be disrespectful to you in any way, but like I said, there was not an opportunity for the other four board members including myself to weigh in on any of that process. And so that was my only point.

Ms. Turner: Ms. Shaheed and then Ms. McClarin.

Ms. Shaheed: Well you're backtracking to me because I wasn't around last year. We voted on it last month, it should be-

Ms. Turner: Did we vote on it last month or-

Ms. Shaheed: Didn't we vote on it, that we accepted those 3 slates and it was decided upon, a vote was taken, it was done.

Ms. Turner: Alright.

Ms. Shaheed: So it's like we're backtracking again on something that's already decided. Now if we need to change the policy that's something that Mr. Latimer and the committee needs to work on, right now, this is what we already decided.

Ms. Turner: Yeah, like I said, that is my... like I said, I just made that expression because it was a concern for me.

Ms. McClarin: Ms. Shaheed, that was my concern. The other thing, where are we on the agenda?

Ms. Turner: We are at five.

Ms. McClarin: Okay, sorry about that.

Ms. Turner: We are at five at the selection and then the swearing in of officers.

Mr. Rashid: We waited for you.

Ms. McClarin: Yes, thank you.

Ms. Turner: What you missed, thus far, is the director's report and communications.

Ms. McClarin: Okay, thank you.

Ms. Turner: Okay, so we should have ... we've got to-
Ms. Synor: Mr. Turner, I'm going to read off the three slates, if you want to write them out then we can go through and call for the vote for each slate and then you can tally which slate is the most and then that'll be the decision. Does that sound reasonable?

Ms. Turner: Okay, so everybody needs to look at what is the page on the-

Ms. Synor: In the minutes, page 27.

Ms. Turner: Page 27 of the minutes?

Ms. Synor: Alright slate number one is Mr. Rasheed as the President, Mr. Mays as Vice-President and then Ms. Synor as the secretary. Slate number two is Ms. Turner as President, Mr. Rasheed as Vice-President and Ms. Synor as secretary. The third slate is Mr. Mays as President, Ms. Turner as Vice-President and Ms. Synor as secretary.

Ms. Synor: Alright. Mr. Turner, if you would call for the vote for slate number one, Mr. Rasheed as President, Mr. Mays as Vice-President and Ms. Synor as secretary?

Roll Call Vote: Ms. Turner (no), Ms. McClarin (no), Ms. Synor (no), Ms. Shaheed (yes), Mr. Rashid (yes), Mr. Mays (yes), Dr. Harris (no).

Yes – 3; No - 4

Slate #1 does not pass.

Ms. Synor: I'm going to call for the second slate, Ms. Turner as President, Mr. Rasheed as Vice-President, and Ms. Synor as the secretary.

Ms. Shaheed: Wait, is this always public?

Ms. Turner: Yes.
Ms. Shaheed: I'm not used to that. That's interesting. I thought we were going to take down a little piece of paper and write down one, two or three, it's not going like that.

Mr. Rashid: Actually that's what we did last year.

Ms. Shaheed: Yeah, that's what I thought. Then the results were actually read out loud, but I didn't know, okay.

Ms. Turner: And there's like I said-

Mr. Mays: Excuse me, we're in the process of voting. Please don't interrupt that issue, she just made a statement.

Ms. Turner: Everybody gets to make a statement.

Mr. Mays: Continue.

Ms. Synor: Can we call for the vote for the second slate, Ms. Turner as President, Mr. Rasheed as Vice-President and Ms. Synor as secretary?

Roll Call Vote: Ms. Turner (yes), Ms. McClarin (yes), Ms. Synor (yes), Ms. Shaheed (yes), Mr. Rashid (no), Mr. Mays (no), Dr. Harris (yes).

Yes – 5; No – 2

Slate #2 passes.

Ms. Synor: We can vote for the third slate, Mr. Mays as President, Ms. Turner as Vice-President and Ms. Synor as secretary?

Roll Call Vote: Ms. Turner (no), Ms. McClarin (no), Ms. Synor (no), Ms. Shaheed (yes), Mr. Rashid (yes), Mr. Mays (yes), Dr. Harris (no).
Yes – 3; No - 4

Slate #3 does not pass.

Ms. Turner: Okay. So of the three slates, the second slate wins. So we have elected me as the President, Mr. Rasheed as the Vice-President and Ms. Synor as the secretary.

Mr. Turner: Yes.

a. OATH OF OFFICE FOR FISCAL OFFICER.

Judge Una Keenon swears in Mr. Cockfield as Fiscal Officer.

b. OATH OF OFFICE FOR BOARD OFFICERS.

Judge Una Keenon swears in Ms. Turner as Board President.

Judge Una Keenon swears in Mr. Rashid as Vice President.

Judge Una Keenon swears in Ms. Synor as Secretary.

Judge Keenon: Congratulations.

Ms. Turner: We need to sign right?

Judge Keenon: It's always an honor. Thank you for inviting me.

Ms. Synor: You need our signatures?

Judge Keenon: Thank you.

Ms. Synor: We appreciate your support.

Mr. Mays: Before we go there, should we take a picture.
Judge Keenon: Let me just say one thing. I'm always so proud of the East Cleveland Public library. I look in the Plain Dealer for our city and it usually comes from the library. Keep it up.

Ms. McClarin: Thank you for your support.

Mr. Mays: The Interim Director should be sworn.

Ms. Synor: That is not correct.

Ms. Turner: That is not correct.

Mr. Mays: It is correct.

Ms. Synor: That is not correct.

Ms. Turner: It's not correct.

Mr. Mays: It is correct. He's performing the duties of this Library and he should be sworn in.

Ms. Synor: Mr. Cockfield is the only person who has to be sworn in. I have been on this board for 9 years. We have not sworn the director in Mr. Mays.

Ms. Turner: It doesn't happen.

Mr. Mays: How can he perform the duties and say he going to upheld the library... when he is not sworn in. He is supposed to be sworn in. I don't care what offices [crosstalk 00:39:50] -

Ms. Turner: Do you want to hear the legal reason why? Because he's only -

Mr. Mays: You don't know the legal reason-

Ms. Turner: What makes you think I don't know the legal reason?

Mr. Mays: Because you don't.

Ms. Turner: I do. And here's the legal reason. The state only requires one employee of the library. And that's the fiscal officer. So there are rules around the fiscal officers being sworn in. That's the reason. [crosstalk 00:40:16]. Yes. There is a legal reason.

Ms. Synor: And this is all on record so if we could be mindful that it is on record.
Mr. Mays: Yeah, well.

Ms. Synor: It's on record. And I don't want 73 pages to have to read.

Mr. Mays: And I don't want it either. But before we [crosstalk 00:40:37].

Ms. Synor: Point of order.

IX. FISCAL OFFICER’S REPORT (R. COCKFIELD)

Mr. Cockfield: Good evening everyone.

Group: Good evening.

Mr. Cockfield: I'm Mr. Ross Cockfield. I'm, this is all for you at the library. I've been here since 2014 as a somewhat of a second tour. I'd been here earlier from roughly 1989 through 2002. I want to say that certainly given the opportunity to work with the East Cleveland community, I'm also a resident of East Cleveland. Given the opportunity to work with East Cleveland community is invigorating. We obviously face a lot of challenges, but these are not challenges that cannot be overcome, and I'm personally committed to making sure the library stands on financial footing, on solid financial footing and committed to the administration and the Board to make sure that we're financially able to go forward.

Mr. Cockfield: Having said that, what I've done is to prepare a somewhat of a brief overview of our 2018 performance. It's incomplete, only because it was done in the month of December and December's numbers had not been finalized. So, I do want to give you an opportunity to see what we've done, what's been happening and certainly give you a sense of what can happen given the fact that we do anticipate some challenges in 2019. But as I said earlier, these are not challenges that cannot be overcome.

Mr. Rashid: Can we just adjust the screen?

Mr. Turner: Shrink it down.

Ms. Green: That's as far as it goes. The screen is longer. It's a wide screen view. I mean I can ... [inaudible 00:38:49]
Mr. Cockfield: I would like to begin by reading my fiscal officer report for the period ending November 2018. It's kind of boring, so just kind of bear with me. That report says November 31st has been viewed but not distributed. The 11 months budget has been adjusted by the appropriations changes passed by the Board last month. November's financial statements are available for distribution.

Fiscal Officer Report
Ross A. Cockfield, Fiscal Officer
For Financial Period ended December 2018
Prepared January 2019

Financial reports as of December 31st have been reviewed. The twelve months' have been reconciled and summarized below.

Our reconciled cash fund balance for all funds as of December 31st is $649,783.98. The breakdown is as follows:

Bank and Investments:
- US Bank $99,640.21
- Plus: Deposits in Transit $0
- Less: Outstanding Checks -$19,111.56
- US Bank Adjusted Balance $80,528.65
- Star Ohio 1 $391,710.18
- Star Ohio 2 $177,545.15
- Total Bank and Investments $649,783.98

Funds:
- General Fund $486,219.26
- Flewellen Fund $8,273.70
- Performing Arts Center $16781.37
- Building Fund $134,717.65
- Permanent Fund $3,792.00
- Total Fund Balances $649,783.98

We've received our Certificate of Estimated Resources for 2019. I submitted our year-end balances and have received the amendment which reflects last years ending balance. Our total General Funds available for appropriation is $2,757,120.22 and our total all funds available for appropriation is $2,945,684.24 (see attached). Compared to last year our Property Tax revenue has declined by $171,898 while our PLF revenue has increased by $26,847.77 for a net decrease of $145,050 of our major funding sources.

We're begun using our new accounting system. The conversion has not come without a lot of trial and error in spite of excellent support. Our intention is to be able to supply the Board
with a full set of financial reports at the February meeting. We fully expect the system to accomplish all of our reporting needs and will be scheduling the Board for training in the use of the Dashboard — the system component that allows access to summary reports and information.

After our annual report is filed, we’ll be returning the UAN system to the Auditor of State office. We’ll be backing up all the data and maintaining historical information for the last four years.

Given the reduction in revenue our permanent appropriations, which have to be filed by March 31st, with have to reflect a workable but no frills budget. We should explore any and all opportunities for additional funding to augment programs or supply new services to the public without relying on general fund revenue.

Ms. Turner: So, there was conversation in our last meeting about having a special board meeting specifically tied to addressing the budget and that changes in budget means. Would you like us to have a special meeting or would you like to have time in our next meeting to go over it in detail?

Mr. Cockfield: Well ...

Ms. Turner: Which would be preferable?

Mr. Cockfield: Quite honestly, they would have to refer to Mr. Latimer. I think that to the extent that we would need to take a fine-toothed comb to the budget, that’s certainly something that he and the management team can do.

Ms. Turner: Mm-hmm (affirmative).

Mr. Cockfield: We in turn can put together a budget summary or a budget narrative and present it to the board or finance committee for your review.

Ms. Turner: Yeah.

Mr. Cockfield: That being said, I don’t know- beyond that, I don’t know what value, if you will, there would be in having the board actually get in to the budget process. If you understand what I’m saying.

Ms. Turner: Oh, no. What I was asking- maybe I wasn’t clear. What I was asking was we’ve got to make some changes from what we had anticipated because we got this $145,000 shift, which, given our total budget, is a significant amount of money. So what that looks like in terms of changing to our programming changing to our hours changing, to- how are the changes going to be? How do you to present that to the board? Do you want us to have a special
meeting? Or would you like to talk about it in detail in the February meeting?

Mr. Cockfield: Oh, I think we can-

Ms. Turner: Which would you prefer?

Mr. Latimer: Although we have the temporary budget, we’re still in the development and planning process of the budget, so maybe at the February meeting.

Ms. Turner: Okay. So that will be on the agenda to talk about, just like we’re having an update on PACE in this meeting, we will make that our marquee issue for our February meeting. To talk about the budget and what that means. What this lack of $145,000 means for the function of the library.

Mr. Cockfield: There are going to be some additional adjustments that will have to be made. I think in the finance committee meeting we discussed the property assessments that are now coming due. Those were not budgeted because I simply thought that those reductions were going to be taken directly off of our taxes. That wasn’t the case. So. Given that, and given the fact that I do believe that we will have some premium holidays for our medical insurance, which will give us some relief in terms of-

Ms. Turner: Having to pay out.

Mr. Cockfield: Yeah, payment of our medical costs, there might be a netting effect of sorts that will give us some relief on the budget. So, those things happen-

Speaker 2: So those are the things you guys have talked with is about?

Mr. Cockfield: And those things have been factored in.

Speaker 2: Okay.

Mr. Cockfield: So I think it would be good for us to get together and actually try to nail this thing down as we go forward.

Ms. Turner: Okay. Great. So we look forward to hearing more about it in February.

Ms. Turner: Mr. Mays.

Mr. Mays: Mr. Cockfield, you said that our total general fund available for appropriations, $2,757,120.22, and our total fund available for appropriations is $2,945,684.24. And you’re saying that there was a decline in the budget. Can you walk us through what impact this is going to have on
the library and things that we have set in motion, as to what you wish to accomplish? So how is this going to impact and how does this subtracting the $2,757,120.22 from the available appropriation, which I got $188,564.02. So, could you just tell me what kind of impact will this have?

Mr. Cockfield: It's a fair question, Mr. Mays. I don't think that we're really prepared to give you a fair answer. As I indicated, we need to sit down. We're meeting Mr. Latimer and his managers, we need to sit down and actually go through it on a line by line basis. And given the impact of the decrease, we have to actually see exactly what we can do in order to balance the budget going forward. The board approved a temporary budget in December and that budget is designed to carry us until March 31st, in which time we have to supply the county with a permanent budget. So, I'd say between now and then we'll be working to actually see exactly what can be trimmed. You know, what is realistic in the way of providing adequate services in those costs. And we'll come back to the board with a firm number. But right now, I think it wouldn't be fair to give any kind of answer to that.

Mr. Mays: Thank you.

Ms. Turner: Anyone have a question for Mr. ... Yes.

Mr. Latimer: I just want to go on record and say any changes that we have to make or adjustments; it should be little impact to the community. And materials and the hours of the operation on the library.

Ms. Turner: Okay. I look forward to hearing what you guys report next month.

Ms. Synor: Mr. Mays, for your comfort level, if you go to the financial reports that they provided us, the difference in the general fund appropriation and the total appropriation has to do with this specific other allotments that we have, such as the building fund and the Flewellen collection and what's the other Mr. Cockfield? Is it just those two?

Mr. Cockfield: Permanent fund ... there's a permanent fund for Flewellen, Performing arts.

Ms. Synor: So that's the balance of the differences between ... [crosstalk 00:50:30]?

Mr. Rashid: One of the things that I know is going to impact us ... and we're here because however we got here. But the bottom line is now ... I don't understand why we have to begin to make payments on a loan that we have not drawn out a quarter from, other than paying for somebody to give us the loan, which is a closing cost. So, how do payments start when we haven't spent any money? And that was one of the issues that ... I'll just wait until we get to that part of the whole process because-
Ms. Turner: We're going to talk about [inaudible 00:51:06] in detail. In the next part. That's coming next.

Ms. Synor: Madame chair, I move that we accept the Fiscal Officer's report.

Mr. Rashid: I'll second that.

Ms. Turner: A motion of the second. You want a discussion? Mr. Turner, please.

Discussion: None

Roll Call Vote: Ms. Turner (yes), Ms. McClarin (yes), Ms. Synor (yes), Ms. Shaheed (yes), Mr. Rashid (yes), Mr. Mays (yes), Dr. Harris (yes).

Yes – 7
Motion passes.

Ms. Synor: Madame chair?

Ms. Turner: Yes?

Ms. Synor: I'm going to move that we accept the Interim Director's report since we made it a practice so, we'll just continue.

Ms. Turner: Okay.

Mr. Mays: I second that.

Ms. Turner: It's been moved, it's been seconded. Any more discussion?

Discussion: None

Ms. Synor moves and Mr. Rashid seconds approval of the Fiscal Officer's report.

The Fiscal Officer's report is approved.

Ms. Synor moves and Mr. Mays seconds approval of the Interim Director's report.
Roll Call Vote: Ms. Turner (yes), Ms. McClarin (yes), Ms. Synor (yes), Ms. Shaheed (yes), Mr. Rashid (yes), Mr. Mays (yes), Dr. Harris (yes).

Yes – 7

Motion passes.

X. PACE UPDATE

Ms. Turner: Fantastic. Okay. So now, the next thing we’re going to talk about is an update on the PACE process. As we all are aware, we all agreed in August to participate in the PACE program to update our energy processes here in the building. Looking at windows, looking at electricity, looking at our lighting systems and all of that. We had very specific - we had an assessment done. They gave us a loan amount based on the very specific things they thought we would get the most service from. So the process for this is very convoluted. And Mr. Latimer and Mr. Cockfield had a meeting with NOPEC who were the administrators of PACE paintings is a federal program but it is administered locally through NOPEC. So, they had a meeting to clarify the process from moving on and moving forward.

Ms. Turner: So, I'm going to go sit down there because I'm blocking the screen.

Mr. Cockfield: Can everyone see? I hope. Okay. Ms. Norma Horowitz who represents NOPEC was supposed to be here this evening. I got an email from her last minute, saying that, for whatever reason, she was unable to make it. She did ask me to submit her any questions that we may have and she would be more than happy to try to resolve them.

Mr. Cockfield: What I'm here to do is hopefully clarify the PACE program and the process in hopes that we can move forward expeditiously and get these projects underway.

Mr. Mays: Mr. Cockfield.

Mr. Cockfield: Yes, sir.
Mr. Mays: Just from the start, did she give a reason why she was unable to make it when she caught of this process?

Mr. Latimer: Family matters.

Mr. Cockfield: Yeah, family matters.

Mr. Mays: Then why would we go forward with it and she isn't here and she's the main player in this operation?

Mr. Cockfield: Well, the main player meaning that she is the investor. You know, NOPEC is the supplier of the funds.

Mr. Rashid: So that's who we borrowed the money from.

Mr. Cockfield: Yes. NOPEC supplied the funds. We are paying the money back to NOPEC through the assessment that has been levied on our property by this agreement.

Mr. Mays: And what part does the lady play here, you said? What is her role in this issue?

Mr. Cockfield: She represents the investor. She's the one who is lending the money. They're lending the money.

Mr. Mays: So she's lending the money.

Mr. Cockfield: They're making the money available. You could say they're lending money, yes.

Mr. Mays: Okay. And that is a person who this board should be talking to or either we can postpone this and wait until which time she can come and articulate this to us. And then she'll say, "I wasn't there. I didn't agree to this." And I don't want to put you on the spot, you're our finance person-

Mr. Cockfield: No, no, no, no. My intent ... she made available to me, and I hope and I'm assuming: but I hope that all the board members had received copies of the documentation that was submitted to the library through her. What I have in my hand is an energy project cooperative agreement. Which, even though it's kind of thick and looks foreboding, is very descriptive. And lays out all of the who's and whereabouts' and the why's and what not of the agreement that was entered into by players. Now, these are the players. The Northeast Ohio Advance Energy, Energy District, which East Cleveland is now a member of. Board of Trustees of the library. The Northeast Ohio
public energy council, which is NOPEC, and the city of East Cleveland. Those are the four primary players in this process.

Mr. Mays: And when was that given to the board?

Mr. Cockfield: This document is dated October 4th of 2018. The board passed a resolution in October, I mean in August, of ’18, to participate in this program.

Mr. Mays: I don’t understand.

Ms. McClarin: That’s the part- remember the board had to go to East Cleveland so they could agree to all that. This whole process and this is the end.

Mr. Mays: Well we’re not going to get into that. We can go ahead.

Mr. Rashid: The program I think is one of the programs. I’ve read the documents. I’ve taken a look at the energy assessment, which outlines what we need to do. And the money that we get from NOPEC will allow us to do this. Where I have a problem is why would we take this money now when we do not have our numbers to do the things in here that it says that we are supposed to do. Because now, we put ourselves in the position of paying on a loan that’s sitting somewhere that we’re not even using and we have to start making payments on. And number 2, we don’t really know how much it’s going to actually cost to do this. They have a suggested price in there, $200 and ... if I’m not mistaken-

Mr. Mays: $50,000. $250,000.

Mr. Rashid: They have in here is $218,027 is what they have in here. But what we saw when Mr. Denk came back with the proposal, it was almost double this. So, I don’t know where they got those numbers from in order to say what it’s going to cost to do each stage of the renovation. And until we have those numbers, why don’t we just wait before we trip it this long and then once we have the numbers, then we would know exactly how much money we need and then we start paying it back based on spending it. But if it takes us 3 or 4 months to even come up with the real numbers, what if the numbers are over this? Then what do we do?

Ms. Synor: I think that we have to start from where we are because we are in the contract because it’s a contract. At the end of the day, it’s a contract. We can’t repeal on the contract. The estimates that we received from Mr. Denk, when you and I were having just a little bit of a board meeting conversation, potentially could be inflated numbers based on the time of year that work could be done. And then we have to factor in that the numbers that were given to us by, that are in the document to be because that is what is
reasonable and customary to do the work. So, we don't know, and it would be good if we had somebody who could answer those questions for us right now.

Ms. Synor: I don't think we should be sitting here, I guess finger pointing if you will, for trying to figure out how we got here because we're here. This train is not going back to the station. We're not going to be going backwards. We need to figure out the best way to move forward. And I think one of those things is getting big packets out so we can get requests for services out so that we can see what it is that the actual cost would be for us to get the work done. That way we can answer the second part of your question, which is, "How much is this going to cost us?" It's going to cost outside the loan amount that we have, so that we can make a decision.

Ms. Synor: We're getting ready to go through our budget process. So we need to be able to make some decisions before we finalize numbers, especially if it's going to impact our budget.

Mr. Rashid: Well, one of the things that we talked about as a group is perhaps staggering this work over a few years and perhaps paying for it out of our own budget, so we wouldn't have had to borrow money from anybody to do it. We talked about that, too, so until we have higher numbers, I don't understand why we would trigger the loan, that's the part I can't get past. Why would we trigger the loan, if we don't know how much money?

Mr. Mays: And to add to that, we had an engineer in here and what did we pay him for? He didn't come up with figures and to what it's going to cost us to do this, that, or the other. And then, the other.

Mr. Cockfield: No, no, no, no. No quagmire. If we understand the mechanics of the program, we can't expect the dollar for dollar return. I mean, what I'm saying is that we understand that these are based on projections. But we also understand, and I think we can prove- I don't want to say scientifically, but we do know that there are lighting systems now that are more energy efficient than what we're currently using. The engineer that came out and talked to us the other day pointed out to us that we would receive a significant savings in our energy costs is we get rid of those lights in the main library that are pointing toward the ceiling and replace those with LEDs. I mean, we would receive significant energy savings just by doing that alone.

Mr. Cockfield: Now, what that savings is going to look like is based on an estimate. So, the loan and the savings that are going to be generated are estimates. The loan
is a hard number but the savings that we anticipate generating represent an estimate.

Mr. Cockfield: We do know that it's going to be something. We don't know that we're going to get a dollar worth of savings for a dollar's worth of cost. That we don't know. But we do know that there is savings. And that's what we're counting on. But the other part of this, though, is the fact that these documents were signed in October.

Mr. Cockfield: Had we been able to move the program forward, had we been able to bid the jobs out, had we been able to get the lighting systems in, assuming had we been able to get everything completed between the signing date at the end of the year, then theoretically, we would be coming in 2019 generating those savings that this program is anticipating.

Mr. Cockfield: So, the fact that we didn't do that puts us in a cash negative position because now we're paying on a project that we're not generating savings from. So, it behooves us to move forward as quickly as possible, to get this thing going so that we can generate the saving dollars that we know we will see. We will see. Like I said, it's an estimate. The saving dollars is an estimate. But we do know that they exist.

Mr. Mays: Mr. Cockfield, in all fairness, you know as well as I know, this is winter. And we can't remove the window, we can't remove the furnaces.

Mr. Cockfield: No, I understand that. I'm saying that had we been able to move forward ... if nothing else, we could have done the lights. We could have done the lights.

Mr. Mays: Then we would be here in the dark, right?

Mr. Cockfield: No, no, no. No, but what happened- we had delays. We lost our director. Mr. Latimer had to get up to speed. The boiler was not operable to we ran into some cold weather. We had to shift gears and deal with that. So we lost time. We just lost time. And it's valuable time, though, because now, the clock is ticking and we have to get moving.

Ms. Turner: Mr. Latimer.

Mr. Latimer: I just want to recommend: could we move the presentation, so the board can see where we are? Then ask those detailed questions?

Ms. Shaheed: Yes. Maybe write the questions down for after the presentation?
Mr. Cockfield: Well, the history of the program is as follows: Ohio began PACE programming in 2009 with Ohio House Bill I, beginning with solar installations.

Mr. Mays: Can you increase this size of the font?

Ms. McClarin: You might have to dim the lights a little bit.

Mr. Mays: I don’t think the lights have anything to do with it. It’s so small.

Ms. McClarin: While you're talking, we can go ahead and-

Mr. Mays: Excuse me, I’m talking to him.

Mr. Cockfield: I don’t know how to enlarge it, Mr. Mays.

Mr. Mays: Oh, really. Okay.

Ms. McClarin: You get a larger font but it’ll be off the screen. What it’s going to do is it’s going to go smaller. If you try to enlarge it, if it [inaudible 01:07:28], it’s going to get smaller than get all that information on there.

Mr. Mays: Go ahead.

Mr. Cockfield: Okay. Ohio then amended this legislation of the Senate Bill 232 and expanded the PACE program to include a broader range of energy efficient projects. Legislation allowed Ohio municipality and townships to assist property owners with energy saving projects through a special financing district called a Special Improvement District, SID. By creating the SID municipalities and townships are able to facilitate financing of energy saving projects through the levy of a special assessment on the real estate tax bill. East Cleveland joined this SID this ESID, Energy Special Improvement District. In order for us to participate. Some of the protections of the PACE program are as follows, this is not a full list, but these are the ones I felt were important.

Mr. Cockfield: The savings to investment ratio is high. Improvements should pay for themselves. Financing folks on high value investments. High returns in terms of energy efficiency or renewable energy gains. Insuring the retrofit is constructed as intended. The energy project is based on an energy audit and installed by licensed contractors. Four things that the length of the payment obligation is such that the repayment times do not exceed the expected use life of the improvements. And lastly, the assessment carries through the property and not the owners. Theoretically, the board... if seven new people were sitting here, the assessment would stay with the property and not with
the board members themselves. Even though the board signed, the assessment stays with the property.

Mr. Mays: If by staying with the property, that means that we've been [inaudible 01:09:50] this long and then they take our property. Is that correct? [crosstalk 01:10:00]

Mr. Cockfield: I'd have to refer you to this.

Mr. Mays: You can put anything on paper. I'm saying, anytime you default in the loan or whatever. If we default and don't come up with these payments or what have you, then our libraries take it.

Ms. McClarin: So far we haven't [crosstalk 01:10:15]

Mr. Mays: I'm talking to him at the moment.

Ms. McClarin: You're talking to everybody.

Mr. Mays: He's the one making the presentation for people who are not here.

Ms. Synor: Mr. Mays, if I understand correctly. He doesn't have to answer what is in that document. I don't think he was saying... I think that's all he was pointing to.

Mr. Mays: But no, I was speaking to her and she is trying to justify. If we had the people here, that's a problem. We don't have the people here explaining where we would get a full understanding of what we entered in to. I think I own more property than anyone in this room. And if you default in that property, no loan whatever we have, and we enter into a contract that gives them the right to take this library, or whatever the case may be. And this board is responsible, because we've signed off on it. Agreeing to it.

Mr. Rashid: I didn't.

Mr. Mays: We are responsible. [crosstalk 01:11:18] Yes?

Ms. McClarin: I just want to say the argument that Mr. Rashid and Mr. Mays have is the same one they've had from the beginning.

Mr. Rashid: No, it's not. Don't speak for me. Speak for how you interpret-

Ms. McClarin: Yeah, I am. I am speaking on how I interpret it.

Mr. Rashid: Thank you.
Ms. McClarin: It’s the same thing. I’m here for the same issues that you brought up, we’ve talked about before. Only thing I’m saying to that point, because there are times even now when Mr. Cockfield is given the presentation. You’re bringing up some of the same things that we’ve said before. What I would like to know, are we going to move forward with the PACE? We don’t. We’re going to have someone else come in, they still saying that [crosstalk 01:12:03]

Ms. Turner: Here’s the thing. We are obligated to PACE as Leontine (Ms. Synor) said, as Mr. Cockfield said. We took a vote in August, the only person who was not here, was a board member at the time, was Mr. Rashid. We had a unanimous vote to take on this project. Now the thing with the understanding, that there are some guarantees that came with it... And large chunks of money that come back as rebates to us. All of this is important stuff. And so, what the staff is trying to do [crosstalk 01:12:46]

Ms. McClarin: So, they’re just trying to bring us up to date where we’re at. We’re in PACE-

Ms. Turner: Yeah, it’s a done deal.

Ms. McClarin: That’s what I was saying [crosstalk 01:12:54]

Ms. Turner: What we’re looking at now is the process. Here’s the thing-

Ms. McClarin: They’re just updating us now.

Ms. Turner: We approved it.

Ms. McClarin: Okay.

Ms. Turner: And then Mr... What happened was, we had sort of a bunch of crazy things happen at one time. There was a bid that was sent out.

Ms. McClarin: I remember that.

Ms. Turner: That is what Mr. Rashid was referring to, but it was not based on PACE at all. It was based on what Mr. Denk thought was a good idea.

Ms. McClarin: Right. I remember what he did.

Ms. Turner: Because the two things had nothing to do with each other, he didn’t look at that report from PACE at all. He told us that when he was here in September. What happened is, we sent out a bid... That was not approved by the board, which is the problem we have with the director. There was a bid sent out based not on this, but intending to use the resources from this.
Ms. McClarin: Right.

Ms. Turner: This is problematic. We got bids that were twice as much money as our loan, when it was totaled up. But that's because it was not for the things that PACE said... The PACE assessment said would give us the most value. There are many things we could do to change the energy process in this building. The Level 2 PACE assessment said, these are the things that will give you the biggest bang for your buck. Change a light. Change the film on the windows to change heat transfer.

Mr. Mays: I understand all that.

Ms. Turner: Get a new boiler. These are the things they said would be of greatest value to us. What happened was, in the middle of all of that... Like I said, a bid went out, we asked Mr. Denk, would you talk to PACE and come up with a better way to make these... To set up bids. He did none of that. And so, he was supposed to come back to us in October, he did none of that. In the middle of all of this, our executive director went out onFMLA and ultimately quit. The person who was spearheading this process is gone. There's a lot of things that would have happened that did not happen, because we had a shift in leadership and things were badly handled before the shift in leadership.

Ms. Turner: Now, what the staff is doing today is giving us a timeline... That's what we're trying to get to with this whole conversation. A timeline explaining to us, based on what PACE... What our obligations are to PACE. And what PACE's obligations are to us. This is the timeline of the way things need to happen. This is when we get this done, then we get a check for that amount plus a rebate. Not only do we get the money that we just spent out, we get that money back as our loan, but we also get some extra money back as a rebate. And they're going to explain all of that to us if you let them talk.

Mr. Mays: Madame chair, I differ with you because number one, you said that everyone was here except Rashid. I don't see McClarin's name on this list at all. Period.

Ms. Turner: On the vote? Ms. McClarin you were not here-

Mr. Mays: According to this, the name is not on here period.

Ms. McClarin: I was here for all of the processes, except that date [crosstalk 01:16:35]

Mr. Mays: [inaudible 01:16:35] On this document, we had a resolution [crosstalk 01:16:38]
Ms. Turner: What document do you have in your hand?

Mr. Mays: The resolution that we passed. Now the names [crosstalk 01:16:48] Excuse me, I'm talking. We weren't talking about all the processes, we was talking about foreclosure. If we foreclose a default in this loan.

Ms. McClarin: That's what we said. [crosstalk 01:17:03]

Ms. Turner: What does that got to do with the resolution in your hand? [crosstalk 01:17:05][inaudible 01:17:05]

Mr. Mays: The names on here is; Tara Turner, yes. Leontine Synor, yes. Carolyn Shaheed, yes. Rashid, absent. Mr. Mays, yes. William Fambrough, yes. Those are the only names on here.

Ms. McClarin: What date is that? And when was that? Can I see that?

Mr. Mays: Yes, you may. 8/13/2013, the resolution was [crosstalk 01:17:38]. Excuse me.

Ms. Synor: That says 2013?

Mr. Mays: I'm just reading... I'm reading what's on the document. That's why I said, they don't follow documents. If they put one thing on one piece of paper, and something else on this... As approved by majority vote on 8/13/2018. The resolution number, 8-012018 property assessment, clean energy PACE loan with Northeast Ohio Public Energy Council, acronym, NOPEC.

Ms. McClarin: Can I say this to you?

Mr. Mays: That's what it says.

Ms. McClarin: If I wasn't here for this vote, I've been voting on every PACE program that I was here for. So, I'm still in agreement with the PACE program from day one.

Mr. Mays: On this document that was passed, this is what the people are going to look at and [crosstalk 01:18:38]

Ms. McClarin: Are you saying, I'm against the PACE program?

Mr. Mays: I am speaking.

Ms. McClarin: I'm asking you.
Mr. Mays: I just said your name, I didn't say whether you were for it, against it or otherwise. [crosstalk 01:18:43] I said, your name does not appear here. Can you understand that?

Ms. McClarin: So, what does that mean? That I-

Mr. Mays: Your name doesn't appear on here. [crosstalk 01:18:50] Your vote doesn't count.

Ms. Synor: Madam chair, can we move along?

Ms. Turner: Yes, let's please. Mr.-

Mr. Mays: That is a document that we passed... We need to take care of that issue.

Ms. Turner: What a minute. What is the issue that we need to take care of? I'm not sure. [crosstalk 01:19:06] Please clarify.

Mr. Mays: You've got a resolution here-

Ms. Turner: That is passed by a majority vote-

Mr. Mays: Excuse me. You asked me a question, let me answer it please without interrupting. It's somewhat a fraud document.

Ms. Turner: What makes you think it's a fraud document?

Mr. Mays: Because of what you have on here. You said it wasn't the 13th. This document says the 13th.

Ms. Turner: I didn't say it wasn't the 13th.

Mr. Mays: Someone did tell me it was not the 13th.

Ms. Turner: It was not-

Mr. Mays: And then, the person's name does not appear on the document. [crosstalk 01:19:40] Whether she was here or not here, her name shouldn't appear... Coming from the peanut gallery. That's what should've happened here. She's a board member.

Ms. Synor: That chair-

Mr. Mays: You don't understand.
Ms. Synor: Point of order. We are addressing Mr. Cockfield is who is giving us a presentation right now. We have gone so far in left field.

Mr. Mays: Yes, we all have. [crosstalk 01:20:05]

Ms. Synor: We need to get back to the point of PACE. And at the end of the day, it does not sound like what Mr. Cockfield is presenting is sufficient enough. He's trying to go through the process and every time we get to a different side, people have 12 minutes worth of commentary. But at the end of the day-

Mr. Mays: Including you.

Ms. Synor: Yes, including me. We have entered into a contract. A contract that is asking to be paid back. What we have delayed doing is put out bid packets, so that we can get some because associated with this... So we can say this is what aligns with our budget, what's offered to us for a loan, and this is what our budget will have to cover if we have to go into our budget to cover it. That's what we need to be focusing on. That's what we need to pay attention to. We can sit here and argue about who was sitting at that meeting, who agreed. That resolution has passed, and it's water under the bridge now. We need to figure out how to steer the boat further down the river, because otherwise we're going to go over the cliff.

Ms. Turner: Ms. Shaheed.

Ms. Shaheed: Now, we've gone over this several times over and over, I don't understand why we can't see a whole thing. If you have questions, write it down because everyone gets bogged down with something. If you have a question... We can always come back to that. But at least go through the presentation first. I don't see anything wrong with just writing down that you have a problem-

Ms. Turner: Let us make an agreement based on that idea.

Ms. Shaheed: Okay.

Ms. Turner: Let's make the agreement that we will not interrupt Mr. Cockfield, unless there is a clarification. [crosstalk 01:21:52] And let him get all of the information back and give us a timeline so we understand how the staff will be working on the libraries behalf with this program.

Ms. Shaheed: Because if not you deal with tangents.

Ms. Turner: Oh, I am completely there with you.
Ms. Shaheed: That's what you're dealing with tangents here and there, so just-

Ms. Turner: I am completely there with you.

Mr. Mays: Are you part of the board that we-

Ms. Turner: Is that... Are we in agreement as board members? [unanimous yes] Okay. Mr. Cockfield.

Mr. Cockfield: Thank you. Mr. Turner supplied everyone with this document. This is the Level 2 audit that all this is actually based on. I'm going to simply read this. It's on page two. It says, "Out of the thousands of ECMS," these are energy conservation measures, that's what ECM stands for. "Out of thousands of ECMs considered, 18 roles of [inaudible 01:23:02] implementations. If all ECMs are implemented, the facility can expect to produce electricity consumption by 38% natural gas consumption by 35%. This would produce an annual operations savings on the order of 193,966 kilowatt hours and 821 mcf for combined 27,584 of utility and OAM expenditure reduction." That's this. This is total annual savings that they're estimating.

Mr. Cockfield: If we implement all the energy conservation measures that they're suggesting. The full implementation costs of these projects is estimated at $218,027. With a simple payback of 7.9 years. If you divide the annual savings into the installed costs, you'll come up with 7.9. That's the simple payback. This is right here. On page two. This installed cost, by the way, is what the loan was based on.

Mr. Cockfield: Now these are the parties. East Cleveland Public Library agreed to make special assessment payments in an aggregate amount that will provide revenue sufficient to pay, repay permitted costs of the project. We've agreed to make special assessment payments totaling approximately... It's actually 250,000 dollars, but to repay the 218,000 that was on the previous page.

Mr. Cockfield: The second party is Northeast Ohio Public Energy Council, or NOPEC, they're the investor. They're providing the project advance to... Finance the cost of the improvement project. That's NOPEC's role. The city of East Cleveland has agreed to assign and transfer all special assessment payments after they're received by the city to the investor, to repay the project advance. We received a tax assessment. We in turn paid that. That goes to the county, the county either rebates it back to the city or the city forwards it out to NOPEC, or the county sends it directly to NOPEC. The assessment that we received is the repayment on the advance.
Mr. Cockfield: This is the last organization, Northeast Ohio Advance Energy District. The ESID. And Energy Specialist Improvement District a nonprofit corporation fully organized and validly existing under the laws of the state of Ohio. To further the public purpose of implementing specialty improvement projects. East Cleveland had to join this organization in order for them to provide the tax assessment, which meant in turn we paid for the project.

Mr. Cockfield: Going back to August of last year, we passed these resolutions. First was to join to accept PACE. The second was to petition the city of East Cleveland to the Northeast Advanced City District and for special improvement project. We had to petition the city to join the ESID.

Mr. Cockfield: Now here's the financing schedule. The loan was $250,000 ten year term, 3% financing. These represent our semi-annual payments, starting in January 2019. It's a ten year term.

Mr. Mays: How much are those payments?

Mr. Cockfield: $14,757.75.

Speaker 16: 14,75-

Mr. Cockfield: $14,757 dollars and 75 cents.

Mr. Rashid: Per month?

Mr. Cockfield: Semi-annual. January and July.

Mr. Rashid: So we pay $2,100 - $2,200 a month?

Mr. Cockfield: Yeah. Here's the process. We've received the advance. We've identified the project and the subproject, project documents to develop. We go out for bid. Approve the contracts, progress payments, notification of completion is supplied, submission of invoices to NOPEC. And there's a payment or reimbursement. Now the... Frankly, I was hoping that Norma would be here, because these last three steps I believe can happen in a number of different ways. If I'm not mistaken, once we accept the approval of the contract, we might be able to supply the contract to her. She in turn can either pay the contractor directly or she would remit payment back to us, and we in turn can pay the contractor. But basically, what it would prevent happening is for us to use our own cash.

Ms. Turner: Yes.
Mr. Cockfield: And make that payment. I believe there's some flexibility in these last three steps.

Mr. Cockfield: This is roughly around when the wheels went off the cart. Somewhere in August and September, we began to lose time. Okay.

Ms. Turner: What do you mean by that?

Mr. Cockfield: The last thing the board actually did was make a motion to hire the HVAC contractor to deal with the cold in the main library. I'm just saying there were other things that kind of got in the way and prevented us from moving forward. There was a leadership issue. Mr. Latimer had to come on board, and there were boiler repairs that took precedence over anything else that might've been going on.

Mr. Cockfield: Here we are today. Mr. Latimer has asked Mr. Cooper and myself to be co-project managers. Mr. Cooper is going to manage the board, at least right here on the bid process, contractors. He certainly is going to be involved with the board and building and grounds committee to make sure things go forward. My involvement obviously is from a financial or budgetary standpoint. It's going to be important that all project costs are tracked properly, and financial reports that are generated, as a result of the PACE program are active. He and I are going to be working together to make sure that this thing goes smoothly.

Mr. Cockfield: This is a very conservative timeline. I know Ms. Turner had asked that we put something together. Our intention is to do the lighting in the first quarter. That's imperative because it's going to give us our quickest return, and give us an opportunity to see how the project is going to go. In addition, the rebates that we anticipate getting are tied to the lighting project primarily. I don't know if anyone paid attention to it, but here on this page, they're estimating-

Mr. Mays: What page?

Mr. Cockfield: 87 hundred dollars in estimated utility incentives or rebates.

Mr. Mays: Which page is it?

Mr. Cockfield: Page two. We're looking at roughly 9,000 dollars in industry rebates.

Ms. Turner: Which is the lion share of one payment?

Mr. Cockfield: Yeah. Now in addition to that, and this is something that came out of our discussion the other day. We are entitled to rebates outside of the PACE
program. If there's anything that, Mr. Latimer or Mr. Cooper feels that can be replaced, that we in turn can get Sedesko involved. Rebates are available.

Ms. Turner: And so what types of things-

Mr. Mays: Quiet.

Mr. Cockfield: Say, we go to an energy efficient hot water system. An instant on type of hot water system, something that... I know this is something Mr. Cooper had talked about. That might be something that might apply.

Mr. Latimer: We were going to replace the washer and dryer that we wash our uniforms with. If it was energy efficient, we could get rebates for that. So things outside of the scope that's normally part of PACE.

Mr. Cockfield: I wanted to... Again, this is very conservative. It would be my guess, that once we go ahead and get the lighting upgrade done, a lot of this might be able to be collapsed, so that we can knock out HVAC air conditioning and the window replacement, maybe in two months' time. And I might be speaking out of term, but this is very conservative. This can be accelerated depending on how this first project goes.

Mr. Cockfield: Again, just to reiterate. We met with Charles Headmen, Lee Sedasko, and he talked about lighting upgrades, electrical, heating, and lighting. The rebates are available. Mr. Latimer has designated a room on the second floor near the conference room that will house all project resources. Anyone interested in looking at project costs or project documents, all if this will be housed in one room and would be available for review.

Mr. Cockfield: And lastly, I think it was important that we talk about critical success factors. Certainly, implementing the highest value project first would be something that would be very important to do. Secondly, the coordination of committees to ensure speedy project completion, working with qualified contractors and smooth implementation flows. It's my belief that if we can do these things and do these things efficiently and effectively, then we will hopefully get the biggest bang for our buck. And that's it.

Ms. Turner: Anyone have questions?

Mr. Rashid: I just wanted to find out if, the way we pay back the loan, does it have to go through the city?

Mr. Cockfield: That I don't know. I don't know if... The payments go downtown. It goes to the county.
Mr. Rashid: It's something that came up and [inaudible 01:36:08] said that we give it to the city, and the city gives it to them.

Mr. Cockfield: I don't know. Once the county receives it, they might route it back to the city. Because one of the things that's specified in here, is that the city has to maintain special accounting for the assessments.

Mr. Rashid: Did you see that recent audit?

Mr. Cockfield: Well, no. To come back to your question, I don't know how the money goes. Once it leaves us I know it goes downtown, whether it goes from there to NOPEC, or from there back to the city and to the city back to NOPEC, I don't know.

Ms. Turner: In our conversation that we had back in August related to this, because the county takes in the money for East Cleveland. East Cleveland had to agree to participate. What this says is our money goes straight to the county, and the county pays it to NOPEC. The reason we had to get it approved from the city, is the city had to agree to that. If you put an assessment on a property, that assessment should come to the city. But the city said, no if you're doing a special thing then it only goes... All of the administration of this whole thing happens through the county. It does not happen here.

Mr. Rashid: Okay. That's all I want the jist of.

Ms. Turner: That I know from the conversation. That was clarification that I wanted in August when we were meeting. And so I asked.

Mr. Rashid: That's good.

Ms. Turner: We pay half year based on... Like, property taxes in Cuyahoga county are due today. That's why we now do it again in July. Pay according to the property tax.

Mr. Rashid: And we just pay them directly? [crosstalk 01:38:00]

Ms. Turner: We pay them directly. The city just agreed to allow us to participate in this. That's why the city had to say okay, because there's an assessment on a property. Assessment on property generally goes to the city. Although it's administered through the county.

Mr. Rashid: See, I understand all of that. The specific payment process-

Ms. Turner: Yes
Mr. Rashid: I just want to know that we don't have to hand it to the city and count on them to hand it to them.

Ms. Turner: No, not at all. It only goes one place and it goes to the county we write a check to the county.

Mr. Cockfield: Yes ma'am.

Ms. Synor: Expediting this as reasonably possible. When do you perceive putting out the bid packets so that we can start recouping, and like you said with the low hanging fruit for the lights, when will we be starting that process? Because I think at the end of the day, that's what we need to know. When do we move the train forward?

Mr. Latimer: The train will be moving on Monday. We do have a challenge with Mr. Cooper. He's dealing with critical family issues. However, Ross and I will keep the train moving.

Ms. Turner: I have a question. So, we've got... You guys are going to be working with this person from Sedesco?

Mr. Latimer: Right. Correct.

Ms. Turner: He is going to help break down the information and what needs to be in the bid for us? For based on the PACE assessment, correct?

Mr. Latimer: His specialty is identifying and directing us to get the rebates.

Ms. Turner: Okay.

Mr. Latimer: Now this specification, specs, we would have to work the contractors. According to NOPEC, the audit that we received, we could use that as our specifications for the project.

Ms. Turner: So, we're taking the information from the Level 2 audit and that will generate the bid for the lighting change?

Mr. Latimer: Correct.

Ms. Turner: And so that's going to be our first project and you're going to initiate that on Monday?

Mr. Latimer: We'll start the process on Monday.

Ms. Turner: Okay. Anyone else? Mr. Mays?
Mr. Mays: I think you asked part of my question. You're going to enter into some agreement with someone doing the lighting, is that correct?

Mr. Latimer: There's a third party person that specializes in working with, has a relationship with the utility company specifically the electrical companies, where that would be our biggest savings. Where he would direct us into getting those rebates. Those important rebates.

Mr. Mays: You won't start removing lights then and changing lights out, right?

Mr. Latimer: No, we're not doing that on Monday. Obviously, that's something that will have to go through the board. We're going to start preparing the specs for the bidding process.

Mr. Mays: That wasn't clear before. Just that it would start on Monday with the lights.

Ms. Synor: We have thirteen minutes until our meeting is due to adjourn. Do we need to add fifteen minutes so we can finish out the committee report and allow our audience to participate?

Ms. Turner: I think we could do that.

Mr. Mays: I would move on this one, but to that we extend it at this time, because of the fact of the presentation. I would suggest a move for that. I mean, I could do a motion if that's what you're asking.

Ms. Synor: I didn't even put my motion out yet. I move that we extend the meeting time by-

Ms. Synor: I move that we extend the meeting time by 15 minutes in order to complete the agenda.

Mr. Mays: I thought this would be [crosstalk 01:42:10]

Ms. Synor: I didn't get to say it.

Mr. Mays: I second.

Ms. Turner: All right, we've got a motion. We've got two seconds. Can we finish? Are we good? Mr. Rashid also second?

Mr. Mays: I didn't hear.

Ms. Turner: That's okay. I'm sitting next to him, I can hear it. Mr. Turner?

Ms. Synor moved and Mr. Mays second extending the meeting by 15 minutes.
Discussion: None

Roll Call Vote: Ms. Turner (yes), Ms. McClarin (yes), Ms. Synor (yes), Ms. Shaheed (yes), Mr. Rashid (yes), Mr. Mays (yes), Dr. Harris (yes).

Yes – 7
Motion passes.

XI. FINANCE COMMITTEE

Ms. Synor: Madame Chair, are we finished with PACE as we understand it right now?

Ms. Turner: I believe we are. Is everybody comfortable? Anybody have any more questions related to this? One of the things that I think would be helpful, is you giving us a timeline, if whenever we meet you update us on where we are in that timeline, and make that part of your director's report Mr. Latimer, that would be helpful.

Mr. Latimer: Absolutely.

Ms. Turner: Okay.

Ms. Turner: That would be very helpful, because that way we already have a, sort of a sense of what's supposed to be happening so they will have a better sense of exactly what is, where we are in that process.

Ms. Synor: [inaudible 01:43:28]

Ms. Turner: I'm sorry?

Ms. Synor: I said, the next item on the agenda is finance committee.

Ms. Turner: Okay. You're up Ms. Synor.
Ms. Synor: Without repeating everything that Mr. Cockfield has already presented to us, I think what is really important is that we are mindful of the budget process when next month the budget process and the summary, executive summary, of the impact to the library. I think we need to be mindful of that and we need to come prepared to listen first to the budget narrative that they’re going to provide for us and then move forward from there.

Ms. Synor: The next thing that we need to be mindful of is the training that would take place for board members for using the new accounting system. Please yield yourself to that training so that you can go out and look and see what the budget is doing on your time, at your leisure, we will have read access to that information and what you find out there should correspond with what information is being shared with us so once the training is made available to us, please make sure that you apprise yourself of that. And then I think beyond that, that would conclude the finance committee report, because Mr. Cockfield has made us aware of everything else that we discussed in the meeting.

Ms. Synor: Anything you wanted to add Mr. Rashid?

Mr. Rashid: [inaudible 01:45:05]

XII.

PERSONNEL COMMITTEE

Ms. Turner: Okay. The next committee on the list is personnel. Did personnel meet next month?

Ms. McClarin: No personnel did not meet, and I have to apologize. I put it was my understanding, though I should have double checked that because it was end of the year I didn’t think that committees was meeting until we had to do-

Ms. Turner: committee assignments?

Ms. McClarin: Committee assignments and therefore I did not call the meeting before.

Ms. Turner: Okay. Look I’m sure that is willing to meet with you. Here’s what’s always been true, is that until, just as clarification for everybody, until there are new committee assignments made? Plan to have your committee meetings.

Ms. McClarin: Okay.
XIII.

BUILDINGS AND GROUNDS COMMITTEE

Ms. Turner: Buildings and grounds?

Mr. Mays: Buildings and grounds met on Thursday January 17th, 2019. The first thing on the agenda was PACE but I'm not going to elucidate on that one because we already discussed that. The other one was an update on the bank, U.S. bank. We discussed that and it was the consensus of the buildings and grounds committee at that time to not embrace that because of the fact that it does pose a security problem as well, and put lives of our patrons and employees lives in danger. I did speak with the administration and council and they are saying they have given them a space at East Cleveland and I guess City Hall. So I did speak with them on Tuesday, in reference to this matter. And I am concerned-

Ms. Turner: So the bank is moving there right now?

Mr. Mays: This is the only bank that we have in this city and we must try to do all that we can to keep a bank in our city. And so I express that to them and they want to work with them or they will provide space for them to house the bank there. We did-

Ms. Turner: Hold on, sorry-

Ms. Turner: oh he said, I'm sorry-

Mr. Mays: And the boiler. We spoke on that and the boiler seemed to be working somewhat well or what have you. And so I'm not going to elucidate on that either, unless Mr. Rashid had some other comments because we discussed a lot of this and we want to get out of here and give the audience an opportunity to-

Mr. Rashid: The only thing I have is that during the assessment of the bank movement to the library, we just thought the security issues as a committee would just be a little bit much for us. Because it puts us in a position of having to deal
with the security issues, the parking issues, the drive through issues and all of those things inside a library. We just came up with just one scenario, if somebody would come here, rob and grab a child and put a gun to their head, we'd be all over national news for having this bank here, so the consensus among everybody in the room is just pass on the bank and see if we can get it to go somewhere else because the amount of money they were offering us just didn't make sense, so that's why we decided it best just to pass on for now-

Mr. Rashid: That and security, security being first-

Ms. McClarin: They were bringing their own security?

Mr. Rashid: No ma'am. They were going to take it out of our branch to provide their security-

Ms. McClarin: Okay can I ask what was the amount?

Mr. Rashid: Yeah. I think their proposal was $1500 a month without security. If they provide security, we get a thousand a month.

Ms. Turner: Hmm. Yeah.

Mr. Rashid: And it just didn't make sense to us. Because I mean one robbery? And a shootout in our library?

Ms. Turner: But also that does not make up for the space their taking up. When you think that we don't have that big a space, space is a premium in this building anyway and to say you give us-

Mr. Rashid: [crosstalk 01:49:43] To be honest, I found it insulting.

Ms. Turner: Yeah but that's kind of crazy.

Ms. Turner: When you think that there's a bank at Karamu. I mean like there's square footage, per square foot what you pay for a bank, is way more than $1500.

Ms. McClarin: So what they're just going to give it to us-

Ms. Turner: Oh yeah, that's what they were just like y'know-

Ms. McClarin: Oh yeah-

Ms. Turner: Like I said, and they brought this to us, we did not seek them out.
Mr. Rashid: Yeah we had in depth discussions with Mr. Latimer in talking about the whole thing, I mean it almost became comical after a certain point, we just took a look at it and were like are you kidding me?

Mr. Mays: And we are responsible for the safety-

Ms. Turner: And like I said, if it did not bring us resources that would allow us to serve our public better, it does not mix [crosstalk 01:50:45]-

Mr. Mays: I think lives are more important than any dollar that we would have got. We have to consider that first, that's a prospect that we considered that's more about safety than makes us carry problems because so many banks have been robbed and shooting and all this stuff and we don't need that here. This is supposed to be a quiet place for learning and reading and all those kind of activities.

XIV. LIBRARY SERVICES COMMITTEE

Ms. Turner: Okay.

Mr. Mays: Okay. That's the building and grounds and I have nothing else.

Ms. Turner: Okay thank you. Library services?

Ms. Shaheed: Okay Library Services, [inaudible 01:51:26] the last meeting so I'm not going to bore you with all the details that we said already. The only thing that was left out was the fact that we actually sponsored some students and parents to go to the quilting show in Warrensville Heights at night.

Ms. Turner: You absolutely did.

Ms. Shaheed: Okay. The Library Services committee met on January 17, 2017 at five o'clock, we're working on various changes that deal with policies of the East Cleveland library. These changes will be presented to the board at the February meeting and voted on at its completion. Some of the changes we're focused on, we have actually had the first draft for changes of fines and fees for patrons of the library. Some fees are more costly at our residence compared to other libraries elsewhere. It will be a closer look in comparison to previous policies and fines with the new draft and fees and fines as well. The library also offers services not mentioned in the old policy such as hot spots etc. We're working on volunteering communities, skills and talent exchange. And these are the things listed here afterwards, you
can read through yourself 'because we don't have time. If you have any questions-

Ms. Shaheed: Oh another thing, for Black History Month. The next thing, the library will be showing historical Black films with this flier, that's attached already. Okay that would be every Friday at the library and hopefully in collaborative efforts with the East Cleveland school system, who are suggesting the students view these films for extra credit history classes. We have yet to hear from the superintendent, I approached, I went to the school and no one ever called me back but I'm going to go up there again and ask. Whatever. We're moving forward. Anyways, ours will be issued in each school and also throughout the community as well. We have about fifty copies. I'm going to pass them off in churches and my sister lives here and her neighbors and they do things for her, so they'll help distribute these fliers.

Ms. Turner: Okay.

Ms. Shaheed: Plus we're going to put it on Facebook, etc.

Ms. Turner: Alright.

Ms. Shaheed: Okay now Mr. Latimer can explain these other two events that's occurring during Black history Month.

Mr. Latimer: I think I've discussed those a little earlier.

Ms. Turner: Yeah.

Ms. Shaheed: Yeah, so we're done.

**XV.**

**AUDIENCE PARTICPATION**

Ms. Turner: Okay. The next thing on our agenda is, audience participation, however, I did not notice this at first but what you say that what we don't have here is old businesses, new businesses. Which should be on here. Couple of things, before we go any further. If you look in your folder there, there is a document that says board of trustees committee priority for 2019. There are some thoughts that I want to share related to things that need to happen in our committees that would make the library function better as a whole.
Ms. Turner: There's some policies that we need to look at, some procedures we need to have written down so that there is a way for people to move forward. There are some things that we just kind of do 'because that's the way we've been doing it, but those procedures are not written down. So, also given that I am board president again and it is my obligation to make committee assignments, I need folks to tell me what their interests are, related to that. So, I will be giving you guys a call in the next couple of weeks, so we can work that out and committee assignments can be made at the next meeting. However before that happens, committee assignments, they've been assigned up until this point will remain the same.

Ms. Turner: Yes?

Mr. Mays: Madame Chairman, in the new business, I trust that in 2019 that we will be expeditious in reporting, and that we put some policy in place, don't have to make it public now. When we did a reports of two minutes and then when we were at two or three minutes, 'because that's seven of us, that's 21 minutes right there gone. But if we could do it two minutes at 14 minutes. But anyway having said that, in chairing the meeting, when whatever's before us, that's what we need to discuss, not going over here, over there, going there. Discuss the item that its before us other than that you're out of order, and I will say this to you, whether you're the Chairperson or anyone else is the Chairperson. Once the chair wishes to speak on an item, they pass the gavel to the Vice President, and the Vice President says Madame Chairman, you have the floor. So you don't sit there and hold the gavel and talk to whoever the case may be. Your job as the President is to preside over the meeting and see that you have a quorum and order and peace in the meeting.

Mr. Mays: Secondly, I mean thirdly, we need to follow rules of order and then when someone says Madame Chairman, point of order, the Chairman recognizes, what is your point of order? That stops everything and recognizes the point of order. Point of order takes precedence over whatever, whoever discusses, or whatever, because it could be an emergency or whatever the case may be. So I just hope that we will follow the rules and regulations and not stand in here until eight, nine and ten o'clock at night, when we can get out of here within an hour, at least an hour and a half at the most. And I think that would also clear up our minutes and they wouldn't be so-

Ms. Synor: I wouldn't have 72 pages if you stop.

Mr. Mays: Excuse me?
Ms. Turner: Let us move forward. That we're finished with the one thing that we have for old business is that we did not get a chance to acknowledge Mr. Fambrough in our last and Ms. McClarin if you would like to do something-

Ms. McClarin: I'm just smiling because it's an honor to be able to recognize someone for their service as-

Ms. Turner: Here, just come here.

Ms. McClarin: The project was brought to the entire board to vote on, I'm so glad. I didn't want the clock, I wanted you to have one of those pocket clocks with the chain on it but the board unanimously chose this clock and I'm so glad they did. I hope you enjoy it but we want to thank you very much for all your service and we thank you because we know you love East Cleveland, you love the library and we thank you also for the steady service, so I don't know if somebody else would like to say something.

Male: [inaudible 01:59:14]

Mr. Mays: Mr. Fambrough?

Mr. Mays: The Board was sending us subliminal messages with the clock being in all honesty. It was a pleasure. An effervescent to work with you on the library board and I'll say this too, I Miss you.

Mr. Fambrough: Already?

Mr. Mays: So I hope you have success with whatever your other endeavors may be or what have you and I hope you serve well on the board. Thank you for your service.

Mr. Fambrough: Thank you.

Ms. McClarin: Hold please, one more thing I forgot to say, I want to thank the board for all their work since we're talking about service. And since I've been in grad school we have a lot of classes that we meet with students all over the city of Cleveland and Northeast Ohio and I would just like to say, it seems like we be going back and forth, but you would be surprised East Cleveland that's doing it, an excellent job, and they are being recognized as so many people that have their struggles. They get up and they're talking about how they don't follow directions, they don't know the state rules, they don't know county rules and I just want to encourage you al and let you know that we are doing a way better job than a lot of people realize.

Ms. Turner: We're just about to open the floor for the audience participation.
Mr. Fambrough: Yes I do. Thank you I just want to make a couple of points. I hope that, I came to the meeting in December, where I was originally to receive this award and I heard a presentation and the interim director Mr. Latimer that encouraged me considerably, and that is the museum. The concept of a museum here, and connected to that and pushing in that direction, the first thing would be to actually acquire the land behind the library so that we can get started with this museum. I've done some research and I've learned that this board would be the board also of such a museum. And you would hire a director and staff to do that, but I think it all begins with actually acquiring the land.

Mr. Fambrough: The point about the land is that originally, the Cuyahoga land bank had East Cleveland transfer the land to that land bank so that they could clear the property of buildings. Which they've done. Now the land came back to East Cleveland's land bank and that's where the switcheroo came up. The land was always supposed to go to this library. From the very moment of concept before the buildings were knocked down, it was understood throughout East Cleveland that that land was going to the library.

Mr. Fambrough: However, when the land bank transferred it back to East Cleveland which is good and proper, at that point Mr. King became the mayor and well, it was a process, because Norton was mayor originally but, when that land came back it was looked at as land bank property not going to the library and he threw it in a whole different direction. So the land had been discussed as part of the library from the Mayor's office through the council, the library board and all of that knew that that land was earmarked for this library.

Mr. Fambrough: So, now you got to run and get it back but that part of the story I think is important because it was never intended for anything else. It was never intended to be in the land bank and given away like adjacent properties based on the law. So I wanted to tell you that and I hope you pursue that because that's what moves this museum concept.

Mr. Fambrough: The other thing is the film program. And we talked about the film program spanning years. And we need to get a proper projector. I know the projectors we've gotten, and I think this is the same one as in the auditorium now. That is inadequate. Filmmakers know what the playback system is and they'll ask you what projector are you using and there are certain ones that are professional. And I forget the company's name, Christie, I think that's the manufacturer. Those things are $40,000 on the low end. And more. And that's what you need to really get into film. You're going to need it. You don't have to have it today but if you get into real film you can do that. And you should. So I just wanted to say those things. And that concludes my comments. Bless you all.
Ms. Synor: Thank you.

Ms. Turner: Let us open the floor up. Is there anyone else in the audience who would like to make a comment? Anyone?

Ms. Synor: Madame chair I move that we adjourn our meeting.

Mr. Turner: Hold on, hold on for a second.

Ms. McClarin: I'm sorry, I wasn't here for new business.

Ms. McClarin: I do have a matter I need to bring up to the board. The majority of the board knows that I started grad school. And there's been a problem where there's absolutely no way they do not have classes on, no classes on Monday. And it's been a little bit of a problem for me, so far I've been missing days and everything. But I have made up my mind. Basically, the committee, because committees are on different days sort of okay, but I've even looked into further semesters and there's no way that I, and they don't have day classes. So it's been a concern for me and what I want to say is the way things look, I'll probably be missing quite a few regular board meetings, but I have made up my mind that I want to talk to the board about it, see where they stand because I would rather give up my seat to somebody else who could be committed than to, you know what I'm saying, not be as active as I need to be.

Ms. Turner: I understand what you're saying. I do I hear you. Let's see, we'll have some conversation about what that can look like and of course, if we come to the decision that you want to resign then we'll be having some conversation with the school board about opening up the process for a replacement.

Ms. Shaheed: Do you see this as permanent for you? Or just a semester or quarter or what?

Ms. McClarin: No this would be for the next few years. I would finish out this year. So far, I've been missing sometimes two months at a time. I try to work with my instructors, like today I had a class where I took one of those times? And I was trying to at least maybe every other month, but still I needed to see what the board is willing to accept and see what I can ... because sometimes it might be two months, so this is getting tight. Yes, it is.

Mr. Mays: Madame Chairman, before we move, I would like to invite ...

Ms. Turner: I know, I did see her.

Mr. Mays: No I was talking to her ... there's a meeting-
Judge Keenon: ...We were talking about the same thing.

Mr. Mays: Yes, that's a meeting. The meeting of the library will be meeting January 31st at 5 pm.

Ms. Turner: Who's meeting?

Judge Keenon: The school board.

Ms. Turner: The school board is meeting, okay.

Mr. Mays: The school board-

Ms. Turner: You said library.

Mr. Mays: I would like for you to attend and be there and voice your concerns about our school and January the 31st at 5 pm. I believe it's going to be in the administrative building-

Judge Keenon: In Shaw itself.

Mr. Mays: Oh in Shaw ...

Ms. Turner: Okay it's in the auditeria?-

Mr. Mays: In the auditeria -

Judge Keenon: In the auditeria.

Mr. Mays: At Shaw high school.

Judge Keenon: ..And hopefully they'll have spill-over and we'll all go there. Ordinarily, the meeting is in the board room. Which is on Stanwood.

Ms. Turner: Mm-hmm (affirmative).

Judge Keenon: Okay. And it's a meeting for this academic distress commission. As you know, they've been trying to take over our schools, as they have two other schools, two other school districts, so we're fighting against that. So we need the people of East Cleveland and those who are interested in the city and the school district to come and stand with us on the 31st.

Ms. Turner: Okay, so just as clarification, the meeting on the 31st is an academic distress commission? Or it's an academic distress commission not a school board meeting?
Judge Keenon: Right. Academic distress commission.

Ms. Turner: Okay.

Mr. Mays: And to just put the icing on the cake, it appears that our vote does not count. Secondly, it basically in Black districts. That Youngstown, Loraine ... and we need to make sure that (Mike) DeWine, the state reps the state senators hear us loud and clear, that when we vote, our vote ... that the first amendment of the constitution gives you the right to vote. When you can come in and usurp the voters of the people, saying that our vote doesn’t mean anything. Only thing they want the board to do is to sit and pass levies. And I told them I wouldn’t pass nothing since you said you don’t recognize us, our taxpayers. We paying taxes here, the school and what have you, our vote doesn’t mean anything, and I have stressed that but I think they need to hear it coming from others. And I hope that there can be some cohesiveness among Youngstown, Elyria ...

Judge Keenon: Lorain-

Mr. Mays: I mean Lorain, and East Cleveland. And we can go to the state capitol and let them now. You serve us, we put you in office, and we can take you out, we can show you the door. Set you over in the corner. And so I’m very adamant about that. And Dr. King died in vain if we don’t get up off our posterior and say something and do something. I have spoken.

Mr. Latimer: Thank you.

XVI. ADJOURNMENT

Ms. Synor: And with your spokeness, I will move that we adjourn our meeting, it’s 8:46 pm.

Mr. Rashid: Second.

Ms. Turner: We got to motion, we got to second... Yes?

Mr. Bush: I just wanted to add a little footnote to what he was just saying. There's a total of 14 other districts that are next year could be in the same situation. The Bedford Heights, Maple Heights, Garfield Heights and they're all in that similar situation. These are all Black, mainly Black school districts. So can you imagine if half of them don't make it, there'll be seven or eight other districts going through the same thing that we're going through, so it's

Ms. Synor moves and Mr. Rashid seconds the adjournment of this meeting.
important if you want to maintain your own vision for your children, but I think it's important to know your voice does count if you make it count.

Judge Keenon: Right.

Mr. Bush: So you know, I just hope everyone can make it to that meeting and just think about it. Their talking about 14 other districts that look like us.

Mr. Mays: And they named the right stress, it is stressful to the-

Mr. Bush: District-

Mr. Mays: The young people as well as us. It is stressful. They named it right.

Mr. Bush: We need heat in here. It's cold.

Ms. Turner: We have a motion, we have a second. Can we take a vote Ms. Turner? Thank you so much.

Discussion: None

Roll Call Vote: Ms. Turner (yes), Ms. McClarin (yes), Ms. Synor (yes), Ms. Shaheec (yes), Mr. Rashid (yes), Mr. Mays (yes), Dr. Harris (yes).

Yes – 7
Motion passes.

[The meeting adjourned at 08:48 pm]